EASEBOURNE PARISH COUNCIL
Minutes of Parish Council Meeting
held at 7.00pm on Wednesday 11th November 2026
at Easebourne CE Primary School

Councillors Present: M Noble (MN) – chairman**,** C Sanderson (CS), D Pack (DP), D Kilty (DK), J Macdonald-Lawson (JML), A Dodwell (AD).

In attendance: Parish Clerk - E Tremaine (ET), F Hobbs (FH), F Davies (FD).

1. **Visitors questions:** no questions.
2. **Report from District Councillor:**
    a) Local Government Reorganisation – delayed, District elections in May 26 will go ahead. Still awaiting a decision on the division of West Sussex.
    b) Local Plan Review – SDNPA planning meeting tomorrow where the Local Plan is due to be approved, WT4E are attending. FH unable to attend but is supporting the campaign.
    c) Chichester in the top 10 tourist spots in the world on Expedia.
3. **Report from County Councillor:** Apologies received.
4. **Apologies for Absence:** T Baker & J Green for personal reasons.
5. **Declarations of interests in any matters on agenda:** None.
6. **Confirmation of minutes of meeting and review of actions:** Minutes of the meeting held on Wednesday 9th September 2026 were proposed as a true record and signed by the Chairman. Proposed by DK, seconded by JML.
    a) ET to email Tom Richardson about PC meeting attendance – complete, response received.
    b) ET to edit Risk Policy – complete, see item 12.
    c) IM & MN to contact the Hub PM to discuss timelines – to discuss under item 9.
    d) JML & MN to look into sourcing signs & positioning on Easebourne Street – MN to order signs **CARRY OVER.**
7. **Chairman's Report:**
    a) MN announced that Ian Milne has resigned as Councillor. Handovers are happening for bits that he was dealing with. His work over the years was noted and he will be very much missed.
    b) Attended Midhurst Vision meeting, representatives of several local organisations in attendance. Next project is the entrance to Sainsburys. Looking for ideas of what can be done to improve North Street. No news on the Angel Hotel.
    c) Andrew Griffith to visit the hub on Friday 27th November, MN meeting him with FH.
    d) CIL funding opened, asked for others to come up with any ideas for projects. JML suggested something for older children in the park.
    e) A local resident has suggested a parkrun event, MN getting more details.
    f) My Bus – AD attended the AGM. It was agreed that the PC should offer support. MN will ask them to produce something that can be used on the website - **ACTION**.
8. **Correspondence and invitations received:**
    a) Rother Valley Together AGM – Thursday 12th November 11am – The Grange

b) SDNPA Planning Committee – Thursday 12th November 10am – South Downs Centre – DK to attend
c) CDC All Parishes – Monday 22nd February 2027 5pm – Online
d) DK & AD attended the SALC AGM, Trevor Leggo standing down, they came under criticism from the audience for LGR for not promoting the voice of the PCs and lobbying, Steve Tilbury did a presentation on the new NPPF, presentation from the new Mayoral Authority.

9. **Community Hub Project**
   a) MN & TB to meet with the Project Manager tomorrow to discuss progress on several areas.
   b) Waiting to hear from WSCC on the lease, they are consulting their Solicitors.
   c) Funding – nothing imminently being submitted, list of funding sources. Needs to be revisited following IM's resignation.
   d) MN been in touch with Neil Sore about filling a Project Manager role.
10. **Minutes and Reports from the Committees, Working Parties and External Meetings:**
   a) Communications & Environment Committee (Communications {Volunteering and Staffing}, Easebourne Park, Highways, Footpaths and Emergencies and Winter Planning): See minutes of 7th October 2026.
      i. Community Allotment – JML has had comms with Jonathan Russell at Cowdray. He has sent over some terms, that the Estate will grant a fixed term lease to the PC (no indication of length of term). Terms include –
         - that it does not become a statutory allotment
         - EPC to accept full liability.

         Concerned about the involvement of EGAS as allotment Societies can be protected under the Allotment Act and it is Cowdray policy not to lease to societies. So they expect EPC to create an annual license to EGAS, EPC is then responsible for clearing the allotment out on exit etc. Cowdray also expects the PC to cover the fees for drawing up the lease. JML to respond asking about length of lease and an estimate of the legal fees – **ACTION.**
      ii. Park – Wildwood have been out and done remedial actions. Playsafe still to come to do ROSPA action. Roundabout fenced off due to flooring damage.
      iii. Highways – no news on either TRO. Grit bin signs – **ACTION ET.**
   b) Finance Committee: See minutes of 7th October & 4th November 2026.
   c) GreenHEAL
      i. Swift tower complete. Formal opening in the spring.
      ii. Energise South Downs Future Energy Landscape Workshop – paid for by SDNPA as part of their green energy initiative, 24th November 7pm at the school. Leaflets printed and posters to go up on noticeboards. Need a minimum of 20 for the event to go ahead.
      iii. Meeting last Monday identified some future projects to work on.
11. **Planning**
   a) **Planning Applications** –

SDNP/26/03420/TCA	Sycamore House Easebourne Lane Easebourne West Sussex GU29 9BN	Notification of intention to crown reduce by up to 3m (all round) on 1 no. Ash tree.	The Parish Council is resolved to raise no objection.

SDNP/26/03425 /TCA	Sycamore House Easebourne Lane Easebourne West Sussex GU29 9BN	Notification of intention to fell 1 no. Sycamore tree (T1).	The Parish Council is resolved to make no objection.
SDNP/26/03407 /HOUS	The Willows 17 Vanzell Road Easebourne West Sussex GU29 9BA	Proposed rear first floor extension over existing kitchen.	The PC is resolved to make no objection, but draws attention to the recommendations made regarding wildlife by Liz Annalls.
SDNP/26/04097 /TPO	Lower House Dodsley Grove Easebourne West Sussex GU29 9BE	Crown reduce by up to 2.5m (to previous pruning points) and remove epicormic growth from stem on 1 no Beech tree (T6), subject to 78/00406/TPO.	The PC is resolved to make no objection.

b) Local Plan Review – Working Together for Easebourne have attended several meetings, keeping in touch with them.
c) Complaint submitted to SDNPA regarding the persistent inaccuracies.

12. **Review of Documents –**
    a) Code of Conduct – approved.
    b) Councillor Participation Policy – change individual to legal entity in paragraph 2. Change the annual review section – will have the opportunity not will.
    c) Risk Management Scheme – proposed CS, seconded MN. Adopted.
13. **Dates for Next Meetings:**

08/12/2026	6.00pm	Community & Environment Committee
08/12/2026	7.00pm	Planning Committee
08/12/2026	To follow	Finance Committee
06/01/2027	7.00pm	Planning Committee
06/01/2027	To follow	Finance Committee
13/01/2027	7.00pm	Easebourne Parish Council Meeting

The meeting closed at 8.20.

Signed…… Date……..
Chairman