



**Easebourne Parish Council
Finance Committee
Minutes of Meeting held at
Easebourne CE Primary School
On Wednesday 3rd June 2026
Following on from Planning Meeting**

Present – C Sanderson (CS) – chairman, M Noble (MN), D Pack (DP), D Kilty (DK).

In attendance – E Tremaine (ET) – Parish Clerk

1. **Public Question Time** – no members of the public in attendance.
2. **Apologies and Reasons for Absence** – T Baker for personal reasons.
3. **Code of Conduct**
 - a) No declarations of interest
 - b) No dispensation requests
4. **Minutes of Last Meeting** – the minutes of the meeting held on Wednesday 6th May 2026 were agreed as a correct record and signed. Proposed by DP, seconded by MN.
5. **Finance Report Review**
 - a) Report on Previous Month Spend, Cash Flow and Spend Approvals.
 - i. Payments for the month were approved as shown in the appendix.
 - ii. There were queries about spend vs budget which were answered.
 - iii. DK asked about the £20k cap for Hub spend, halfway towards that budget. Will be re-assessed when the cap is reached.
 - b) Income Review and Opportunities (Grants, Events and Community Interest Levy)
 - i. One park donation - £9.65.
 - c) Asset Register – sent out pre meeting for a periodic check, no recent changes. DK raised queries about values which were answered.
 - d) Bank Balances as at 31/05/26 -
 - i. Community Account – £63,337.01
 - ii. Reserves Account – £52,448.98
 - iii. Grants Account - £16,138.35
 - iv. Hampshire Trust Account - £120,000
 - v. Hinkey & Rugby Account - £120,000
6. **Forecast Spend**
 - a) Sub Committee/Working Parties forecasts (including Requests for Funding) - none
7. **Proposals to Parish Council** – none.
8. **Date of Next Meeting** – Wednesday 1st July 2026 – to follow 7pm Planning Meeting.

Meeting Closed at 8.12

Signed: _____ Date: _____
Chairman

Payee	Detail	Budget Line	Power	Date	Amount
Clerk	Salary - May	Clerk Expenditure	LGA 1972 s.112	31/05/2026	UNDISCLOSED
WSCC	Clerk Pension - May	Clerk Expenditure	LGA 1972 s.112	31/05/2026	UNDISCLOSED
HMRC	Tax - May	Clerk Expenditure	LGA 1972 s.112	31/05/2026	UNDISCLOSED
Clerk	Parish Office - May	Parish Office (Clerks's home)	LGA 1972 s.111	31/05/2026	UNDISCLOSED
Clerk	Parish Phone - May	Mobile phone contract	LGA 1972 s.111	07/05/2026	£ 6.00
Clerk	Ink invoices	Stationery	LGA 1972 s.111	31/05/2026	£ 45.29
Greenscape	Invoice 308 - inspections & grass	Inspections/grass cutting	Open Spaces Act 1906 s.9&10 & Public Health Act 1875 s.164	30/05/2026	£ 1,092.00
Wettons	Invoice 168503 - toilet maintenance	WC Maintenance	Public Health Act 1936 s.87	31/05/2026	£ 737.65
Pro-Tec	Invoice 3404 - park security	Park Security	Local Govt & Rating Act 1997 s.31	01/06/2026	£ 221.08
Ian Milne	Reimbursement for defib supplies	Defibs	LGA 1972 s.137	04/05/2026	£ 7.89
Windowflowers Ltd	Invoice 76711 - watering contract	Watering	Open Spaces Act 1906 s.9&10 & Public Health Act 1875 s.164	01/06/2026	£ 758.00
Parish Online	Invoice 45UD017-0012 - software	IT Software/Hardware	LGA 1972 s.111	09/05/2026	£ 60.00
Hooli Ltd	Invoice SI-17019 - boards	Community Space Project	LGA 1972 s.133	19/05/2026	£ 1,134.00
Frank Davies	Reimbursement for plants	Planter Maintenance	Open Spaces Act 1906 s.9&10 & Public Health Act 1875 s.164	31/05/2026	£ 145.63
Osborne Signs Ltd	Village shop sign	Projects		14/05/2026	£ 504.00
Smithe & Co Ltd	Invoice 4207 - payroll	Payroll	LGA 1972 s.111	11/05/2026	£ 324.00
Smithe & Co Ltd	Invoice 4206 - audit	Audit fees	LGA 1972 s.111	11/05/2026	£ 462.00
Easebourne Primary School	Invoice EPS000962 - room hire	Room Hire	LGA 1972 s.111	05/05/2026	£ 96.00
Mike Noble	Reimbursement for AVM expenses	Parish Events	LGA 1972 s.142	31/05/2026	£ 188.74
Mike Noble	Chairmans Honorarium	Honorarium	LGA 1972 ss 15&34	31/05/2026	£ 60.00
Midhurst Green Volunteers	Annual Contribution	Community contributions	LGA 1972 s.137	31/05/2026	£ 250.00

FrEP	Annual Contribution	Community contributions	LGA 1972 s.137	31/05/2026	£ 250.00
IONOS	Invoice 203055659698 - DD PAID	IT Software/Hardware	LGA 1972 s.111	30/05/2026	£ 10.28
TOTAL PAYMENTS					£ 7,823.02