



**Easebourne Parish Council
Community & Environment Committee
Minutes of a Meeting Held at
6.00pm on Wednesday 3rd June 2026
At Easebourne CE Primary School**

Present – M Noble (MN) - chairman, J Macdonald-Lawson (JML), D Pack (DP), I Milne (IM), D Kilty (DK)

In attendance – E Tremaine (ET) – Parish Clerk

- 1. Public Question Time** – No members of the public were present.
- 2. Apologies and Reasons for Absence** – F Davies for personal reasons.
- 3. Code of Conduct**
 - a. No declarations of interest
 - b. No dispensation requests
- 4. Minutes of Last Meeting** – the minutes of the meeting held on Wednesday 1st April were agreed as a correct record and signed. Proposed by IM, seconded by JML.
 - a. ET to get results of ecological survey – complete (see item 5.c)
 - b. Village Meeting arrangements (MN/TB) – complete
 - c. ET to resend quotes for hub charity set up – complete, ET re-sent quotes and hub team decided to instruct Angela Milligan of Action in Rural Sussex
 - d. MN to ask AD for a website update – complete – AD is working on the new website
 - e. IM to get more detail on CCTV quote – received, postponed for the meantime until the Hub refurb is done.
 - f. DP to speak to football club following complaint – complete, DP will also follow up.
- 5. Verbal/Written Panel & Project Group Reports** –
 - a. **Communications (Volunteers and Staffing)**
 - i. Village shop – the old signs haven't been removed, which they agreed to do after the new sign was received. JML has asked but they are still there. **MN will pop in and ask again – ACTION.**
 - ii. MN has ongoing talks with potential new Cllrs.
 - b. **Community Hub Project**
 - i. Offered free advice from a VAT specialist. IM, JML, CS & ET to undertake. **ET to arrange - ACTION.**
 - ii. JML is taking on the CIO set up.
 - iii. Planning app progress – MN still chasing the planning officer since queries were answered.
 - iv. PM (Project Manager), MN and IM are meeting designers tomorrow to sense check the plans in preparation for tender.
 - v. Roof problems – WSCC have approved the works, which will be a “warm roof”, **IM to speak to WSCC to see if works can overlap – ACTION.**
 - c. **Easebourne Park**
 - i. Baseline ecological survey completed, results discussed. No actions to take presently.
 - ii. ACS still to do the works on the paths and steps.
 - iii. Padlocks – to be changed to combination locks – **IM ACTION.**

- iv. Weed killer – alternatives discussed, **DK to speak to Climate Action Network for suggestions – ACTION.**
 - v. ROSPA inspection due in June.
 - vi. Swift tower location – area of grass near the carvings suggested.
 - vii. Community allotment – EGAS & FREP both struggling to make progress with Cowdray. **JML to follow up with JR at Cowdray – ACTION.**
- d. **Emergencies and Winter Planning**
- i. Nothing to report
- e. **Footpaths**
- i. Footpath from Kings Drive to Budgenor Lodge is overgrown – **ET to report – ACTION.**
- f. **Highways**
- i. Kings Drive TRO – the speed assessment was inconclusive, another assessment being undertaken.
 - ii. MN meeting with designers for the A286 CHS.
 - iii. MN spoke to Tom Richardson about Wheelbarrow Castle, the TRO was rejected due to a small number of objections in the survey which were reported. Without that element it would have gone through. Next actions include another survey, MN progressing.
 - iv. Conifers plan – talks ongoing to improve the crossing point to their field.
 - v. High Path has been re-tarmacked.
- g. **Greenheal**
- i. Next meeting next Monday
 - ii. £5k secured from Boltini
 - iii. Extension request sent for £2k CDC grant which was running out of time.
 - iv. Still working on swift boxes for the Churches.
 - v. Swift tower built by Peak Boxes, they are waiting for specific instructions from Paul Stevens.
 - vi. Had some requests for domestic boxes which are being followed up.
 - vii. Future projects – Himalayan Balsam pulling, training complete and equipment secured. Also looking at energy planning projects. Bird talk in the pipeline. Summer evening walk from Easebourne to Lodsworth.
 - viii. JML has now joined and a few others.
 - ix. Keeping in touch with the wider climate action network.
 - x. Year-end complete, annual report underway.
6. **Proposals to Full Council** – none.
7. **Matters of Report** –
- a. JML attended the Midhurst Community Hub forum. She reported that there is still a problem with some Midhurst residents not using facilities in Easebourne for historic reasons.
8. **Date of Next Meeting** – 6.00pm Wednesday 5th August 2026.

Meeting Closed at 7pm

Signed: _____ Date: _____

Chairman

