



**Easebourne Parish Council  
Finance Committee  
Minutes of Meeting held at  
Easebourne CE Primary School  
On Wednesday 6<sup>th</sup> May 2026  
Following on from Planning Meeting**

**Present** – C Sanderson (CS) – chairman, D Pack (DP), D Kilty (DK).

**In attendance** – E Tremaine (ET) – Parish Clerk

1. **Public Question Time** – no members of the public in attendance.
2. **Apologies and Reasons for Absence** – M Noble, J Macdonald-Lawson & T Baker for personal reasons.
3. **Code of Conduct**
  - a) No declarations of interest
  - b) No dispensation requests
4. **Minutes of Last Meeting** – the minutes of the meeting held on Wednesday 1<sup>st</sup> April 2026 were agreed as a correct record and signed. Proposed by DP, seconded by DK.
5. **Finance Report Review**
  - a) Report on Previous Month Spend, Cash Flow and Spend Approvals.
    - i. Payments for the month were approved as shown in appendix one.
  - b) Income Review and Opportunities (Grants, Events and Community Interest Levy)
    - i. VAT refund received - £4990.06
    - ii. First tranche precept - £43,817.50
  - c) Bank Balances as at
    - i. Community Account – £69,302.30
    - ii. Reserves Account – £52,448.98
    - iii. Capital Projects Account - £16,138.35
    - iv. Hampshire Trust Account - £120,000
    - v. Hinkey & Rugby Account - £120,000
6. **Forecast Spend**
  - a) Sub Committee/Working Parties forecasts (including Requests for Funding) – none
7. **Approval of Ear Marked Reserves**
  - a) Approved as shown in appendix two.
8. **Proposals to Parish Council** – none.
9. **Date of Next Meeting** – Wednesday 3<sup>rd</sup> June 2026 – to follow 7pm Planning Meeting.

**Meeting Closed at 19.38**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Chairman

## Appendix One

Payee	Detail	Power	Amount
Clerk	Salary – April	LGA 1972 s.112	£ 1,080.36
WSSC	Clerk Pension – April	LGA 1972 s.112	£ 238.60
HMRC	Tax – April	LGA 1972 s.112	£ 131.50
Clerk	Parish Office – April	LGA 1972 s.111	£ 20.00
Clerk	Parish Phone – April	LGA 1972 s.111	£ 6.00
Greenscape	Invoice 307 – inspections & grass	Open Spaces Act 1906 s.9&10 & Public Health Act 1875 s.164	£ 924.00
Wettons	Invoice 168028 – toilet maintenance	Public Health Act 1936 s.87	£ 737.65
Pro-Tec	Invoice 3351 – park security	Local Govt & Rating Act 1997 s.31	£ 196.51
SLCC	Invoice MEM257353-1 – membership	Local Government Act 1972 s143	£ 200.00
WSALC	Invoice 0053 – membership	Local Government Act 1972 s143	£ 820.06
Design Directive	Invoice 26044 – ongoing hub work	LGA 1972 s.133	£ 1,500.00
Ian Milne	Reimbursement for bin bags	Litter Act 1983 s.5(1)	£ 13.98
Rialtas Business Solutions	Invoice SM33911 – subscription <b>PAID</b>	LGA 1972 s.111	£ 252.00
Easebourne Primary School	Contribution to pothole repairs <b>PAID</b>	Open Spaces Act 1906 s.9&10 & Public Health Act 1875 s.164	£ 230.00
Community Heartbeat Trust	Proforma invoice for defib battery <b>PAID</b>	LGA 1972 s.137	£ 360.00
St Wilfrid's Hospice	Grant 26/27 <b>PAID</b>	LGA 1972 s.137	£ 250.00
Air Ambulance KSS	Grant 26/27 <b>PAID</b>	LGA 1972 s.137	£ 250.00
Midhurst & Easebourne Football Club	Grant 26/27 <b>PAID</b>	LGA 1972 s.137	£ 250.00

Midhurst Community Bus	Grant 26/27 <b>PAID</b>	LGA 1972 s.137	£ 250.00
Home Start Chichester	Grant 26/27 <b>PAID</b>	LGA 1972 s.137	£ 250.00
IONOS	Invoice 203055030826 – DD <b>PAID</b>	LGA 1972 s.111	£ 10.28
<b>TOTAL PAYMENTS</b>			<b>£ 7,970.94</b>

Appendix Two

EMR		Current	Proposed addition	26/27 Opening	Notes
321	Long term equipment replacement	£35,324.85	£2,306.37	£37,631.22	Addition of residual 25/26 budget
322	Community Space project	£53,385.22	£10,000.00	£63,385.22	Addition of residual 25/26 budget
323	VAS	£2,000.00	£1,000.00	£3,000.00	Addition of residual 25/26 budget
324	Professional Fees	£5,000.00	£0.00	£5,000.00	No addition
325	CHS	£10,000.00	£0.00	£10,000.00	No addition
327	CIL 24/25	£116,806.66	£0.00	£116,806.66	No addition
328	Joint Management Group	£213.50	£1,213.50	£1,427.00	Addition of residual 25/26 budget
329	CIL 25/26	£39,133.95	£0.00	£39,133.95	No addition
310	General Reserves	£53,795.83	£4,000.00	£57,795.83	Addition of residual 25/26 budget
		£315,660.01		<b>£334,179.88</b>	
<b>Cash at bank</b>	<b>£337,241.00</b>				
<b>Total Unallocated Funds</b>	<b>£3,061.12</b>				