



**Easebourne Parish Council
Finance Committee
Minutes of Meeting held at
Easebourne CE Primary School
On Wednesday 1st April 2026
Following on from Planning Meeting**

Present – C Sanderson (CS) – chairman, M Noble (MN), D Pack (DP), J Macdonald-Lawson (JML), D Kilty (DK).

In attendance – E Tremaine (ET) – Parish Clerk

1. **Public Question Time** – no members of the public in attendance.
2. **Apologies and Reasons for Absence** – T Baker for personal reasons.
3. **Code of Conduct**
 - a) Declarations of interest – DP declared an interest on the Home Start grant application.
 - b) No dispensation requests
4. **Minutes of Last Meeting** – the minutes of the meeting held on Wednesday 4th March 2026 were agreed as a correct record and signed. Proposed by MN, seconded by JML.
5. **Finance Report Review**
 - a) Report on Previous Month Spend, Cash Flow and Spend Approvals.
 - i. Payments for the month were approved as down in the appendix.
 - b) Income Review and Opportunities (Grants, Events and Community Interest Levy)
 - i. Grant applications completed for hub, see CEC minutes from 1st April.
 - c) Bank Balances as at 31/3/26
 - i. Community Account – £28,653.67
 - ii. Reserves Account – £52,448.98
 - iii. Capital Projects Account - £16,138.35
 - iv. Hampshire Trust Account - £120,000
 - v. Hinkey & Rugby Account - £120,000
6. **Forecast Spend**
 - a) Sub Committee/Working Parties forecasts (including Requests for Funding) - none
7. **Grant Applications**
 - a) MyBus – £250 approved.
 - b) Home Start Chichester – £250 approved.
 - c) Air Ambulance Kent, Surrey & Sussex - £250 approved.
 - d) Friends of Easebourne Parish – not approved. MN to contact them.
 - e) St Wilfrid’s Hospice – £250 approved.
 - f) Midhurst & Easebourne Youth Football – £250 approved.
8. **Proposals to Parish Council** – none.
9. **Date of Next Meeting** – Wednesday 6th May 2026 – to follow 7pm Planning Meeting.

Meeting Closed at 19.42

Signed: _____ Date: _____
Chairman

Appendix

Payee	Detail	Power	Amount
Clerk	Salary - March	LGA 1972 s.112	UNDISCLOSED
WSCC	Clerk Pension - March	LGA 1972 s.112	UNDISCLOSED
HMRC	Tax - March	LGA 1972 s.112	UNDISCLOSED
Clerk	Parish Office - March	LGA 1972 s.111	UNDISCLOSED
Clerk	Parish Phone - March	LGA 1972 s.111	£ 6.00
Greenscape	Invoice 306 - inspections & grass	Open Spaces Act 1906 s.9&10 & Public Health Act 1875 s.164	£ 636.00
Wettons	Invoice 167648 - toilet maintenance	Public Health Act 1936 s.87	£ 708.60
Pro-Tec	Invoice 3286 - park security	Local Govt & Rating Act 1997 s.31	£ 196.51
Hooli	Invoice 16974 - hub marketing	LGA 1972 s.133	£ 432.00
Hooli	Invoice 16965 - website update for Assertion 10	LGA 1972 s.111	£ 120.00
Village Shop	Reimbursement for electric for defib	LGA 1972 s.137	£ 60.00
Mike Noble	Reimbursement for signs	LGA 1972 s.137	£ 311.01
Chichester DC	Invoice 603602028 - litter bin emptying	Litter Act 1983 s.5(1)	£ 741.30
Design Directive	Invoice 26033 - ongoing hub work	LGA 1972 s.133	£ 1,318.20
IONOS	Invoice 203054401461 - DD PAID	LGA 1972 s.111	£ 29.60
TOTAL PAYMENTS			£ 6,066.93