



**Easebourne Parish Council
Finance Committee
Minutes of Meeting held at
Easebourne CE Primary School
On Wednesday 4th February 2026
Following on from Planning Meeting**

Present – M Noble (MN) - chairman, D Pack (DP), J Macdonald-Lawson (JML), D Kilty (DK).

In attendance – E Tremaine (ET) – Parish Clerk

1. **Public Question Time** – no members of the public in attendance.
2. **Apologies and Reasons for Absence** – C Sanderson & T Baker for personal reasons.
3. **Code of Conduct**
 - a) No declarations of interest
 - b) No dispensation requests
4. **Minutes of Last Meeting** – the minutes of the meeting held on Wednesday 7th January 2026 were agreed as a correct record and signed. Proposed by DK, seconded by DP.
 - a) Movement of balances – agreed to bring the balances of the HT Account and the HRBS Account up to the £120k FSCS limit. Proposed by DK, seconded by DP.
5. **Finance Report Review**
 - a) Report on Previous Month Spend, Cash Flow and Spend Approvals.
 - i. Payments for the month were approved as shown in the appendix.
 - b) Income Review and Opportunities (Grants, Events and Community Interest Levy) – none.
 - c) Bank Balances as at
 - i. Community Account – £36,982.95
 - ii. Reserves Account – £52,316.54
 - iii. Capital Projects Account - £81,443.52
 - iv. Hampshire Trust Account - £88,386.21
 - v. Hinkey & Rugby Account - £86,157.80
6. **Forecast Spend**
 - a) Sub Committee/Working Parties forecasts (including Requests for Funding) –
 - i. Quote approved for A boards for the shop £420 + VAT.
 - b) Watering Quote – approved - £758.
7. **Grant Applications** –
 - a) agreed to deviate from the policy and assess the 2 applications received as there are sufficient funds in the budget.
 - b) Chichester District Foodbank application approved - £250.
 - c) Tylers Trust application approved - £200.
8. **Proposals to Parish Council** – none.
9. **Date of Next Meeting** – Wednesday 4th March 2026 – to follow 7pm Planning Meeting.

Meeting Closed at 19.21

Signed: _____ Date: _____
Chairman

Appendix

Payee	Detail	Power	Amount
Clerk	Salary - January	LGA 1972 s.112	UNDISCLOSED
WSCC	Clerk Pension - January	LGA 1972 s.112	UNDISCLOSED
HMRC	Tax - January	LGA 1972 s.112	UNDISCLOSED
Clerk	Parish Office - January	LGA 1972 s.111	UNDISCLOSED
Clerk	Parish Phone - January	LGA 1972 s.111	£ 6.00
Wettons	Invoice 166587 - toilet maintenance	Public Health Act 1936 s.87	£ 708.60
Pro-Tec	Invoice 3181 - park security	Local Govt & Rating Act 1997 s.31	£ 233.36
Community Heartbeat Trust	Invoice 20760 - defib annual support	LGA 1972 s.137	£ 162.00
Easebourne CE School	Invoice EPS00058 - room hire	LGA 1972 s.111	£ 96.00
IONOS	Invoice 203053157282 - DD PAID	LGA 1972 s.111	£ 10.28
TOTAL PAYMENTS			£ 2,723.95