



Easebourne Parish Council
Community & Environment Committee
Minutes of a Meeting Held at
6.00pm on Wednesday 4th February 2026
At Easebourne CE Primary School

Present – M Noble (MN) - chairman, J Macdonald-Lawson (JML), D Pack (DP), I Milne (IM), F Davies (FD)

In attendance – E Tremaine (ET) – Parish Clerk

1. **Public Question Time** – No members of the public were present.
2. **Apologies and Reasons for Absence** – E Roberts-Grimsey for personal reasons.
3. **Code of Conduct**
 - a. No declarations of interest
 - b. No dispensation requests
4. **Minutes of Last Meeting** – the minutes of the meeting held on Wednesday 3rd December 2025 were agreed as a correct record and signed. Proposed by IM, seconded by DP.
 - a. JML to speak to shop about sign – complete, quote obtained.
 - b. ET to get quote for ecological survey – quote of £299 plus VAT. **It was resolved to proceed – ACTION ET.**
 - c. JML to speak to residents on Upperfield about flooding/drainage – the top of Dodsley Grove was repaired again recently, root cause is thought to be run off water from Upperfield. **JML still to speak to residents – CARRY OVER.**
 - d. Drains on Cowdray Road - complete
5. **Verbal/Written Panel & Project Group Reports** –
 - a. **Communications (Volunteers and Staffing)**
 - i. Councillor recruitment. **JML will write a piece for the magazine - ACTION.**
 - ii. Newsletter – postpone until Spring to allow time for hub updates.
 - iii. JML attended a webinar about Age Friendly Communication. Good feedback. Lots of interesting ideas.
 - b. **Community Hub Project**
 - i. CDC have confirmed a grant of £9k and invited to apply again in the next round for a different specific spend.
 - ii. MN has submitted funding request to Cowdray.
 - iii. MN has also put together some info for Tim Slaney at SDNPA as he can possibly help support the lottery bid.
 - iv. DK helping IM with fundraising. Looking at specific sources at weekly meetings.
 - v. WSCC have notified that there has been water ingress which may require a full or partial roof repair.
 - vi. TB & MN met with Chris (project manager), he is going to bring in other contractors for advice and sense checking budget etc. Will also look at phasing options.
 - vii. Name – survey results favoured including “Hub”. JML raised concerns about clashing with Midhurst Community Hub. No solution reached, discussion postponed.

- viii. Website – separate website to be set up under the domain of easebournehub.org. AD will put together.
 - c. **Easebourne Park**
 - i. Water damage to some of the pathways. IM obtaining quotes.
 - ii. Roundhouse repairs – gutters need attention – IM obtaining quotes. Social media and website post to be done soon with regard to the completed repairs.
 - iii. CCTV quote received to upgrade - £1980.30 + VAT. Following a discussion it was agreed to seek a broken down quote for specific items.
 - iv. IM will speak to Cowdray re hedgecutting along the edge of the allotment that is still to take place.
 - d. **Emergencies and Winter Planning**
 - i. Grit bin requests – received from residents for Egmont Road and Easebourne Street – following a discussion it was resolved to refuse these requests as the current grit bins are deemed sufficient for the area.
 - ii. Winter plan update – wait to see what comes back from WSCC re additional gritting.
 - e. **Footpaths**
 - f. **Highways**
 - i. TRO for the A272 approved.
 - ii. Conifers school signage and SIDS devices - MN speaking to contacts at Highways.
 - iii. CHS – MN has a call with Highways and scheme designers this week.
 - iv. VAS Maintenance – supplier has raised a case to look at if there is an issue. DP is also going to wash the algae off to see if inconsistency is a sensor problem.
 - v. Woolbeding Road Closure – MN has arranged for extra signs to be in place to reduce the number of people trying to access via Hollist Lane.
 - g. **Greenheal** – nothing much to add from last EPC meeting, fruit trees project underway. Energy forum was not particularly well attended but lessons learnt.
- 6. Proposals to Full Council** – none.
- 7. Matters of Report** – it was raised that the shop needs to be reimbursed for the electricity supply for the defib, they will supply an invoice.
- 8. Date of Next Meeting** – 6.00pm Wednesday 8th April 2026.

Meeting Closed at 19.08.

Signed: _____ Date: _____

Chairman