



**Easebourne Parish Council
Finance Committee
Minutes of Meeting held at
Easebourne CE Primary School
On Wednesday 3rd December 2025
Following on from Planning Meeting**

Present – C Sanderson (CS) – chairman, M Noble (MN), D Pack (DP), J Macdonald-Lawson (JML), D Kilty (DK), T Baker (TB).

In attendance – E Tremaine (ET) – Parish Clerk

1. **Public Question Time** – no members of the public in attendance.
2. **Apologies and Reasons for Absence** – none.
3. **Code of Conduct**
 - a) No declarations of interest
 - b) No dispensation requests
4. **Minutes of Last Meeting** – the minutes of the meeting held on Wednesday 5th November 2025 were agreed as a correct record and signed. All actions were completed. Proposed by JML, seconded by DK.
5. **Finance Report Review**
 - a) Report on Previous Month Spend, Cash Flow and Spend Approvals.
 - i. Payments for the month were approved as shown in the appendix.
 - b) Income Review and Opportunities (Grants, Events and Community Interest Levy)
 - i. Grant from Boltini received for Hub Project - £10,000
 - ii. Insurance claim for roundhouse finalised and received - £6214
 - iii. Park donations in November - £9.65
 - iv. Interest received – HTB £3386.21 & HRBS £1157.80
 - c) Asset Register – new Henschman Ladder added.
 - d) Bank Balances as at
 - i. Community Account – £92,265.74
 - ii. Reserves Account – £52,164.34
 - iii. Grants Account - £51,601.33
 - iv. Hampshire Trust Account - £88,386.21
 - v. Hinckley & Rugby Account - £86,157.80
6. **Forecast Spend**
 - a) Sub Committee/Working Parties forecasts (including Requests for Funding)
 - i. Roundhouse repairs (additional to insurance claim) - £2962.63 + VAT. Approved. It was noted that there are further measures required such as guttering and associated drainage for which a quote will be requested.
 - ii. Carols in the Park event – discussed at C&E, the PTA asked for funding to help with the lighting and snow machine quote, C&E committee declined on the basis that the quote is excessive and other options should be explored. It was agreed to suggest purchasing some alternative lights which the PC will retain ownership of, with a limit of £300.
7. **Proposals to Parish Council** – none.
8. **Date of Next Meeting** – Wednesday 7th January 2026 – to follow 7pm Planning Meeting.

Meeting Closed at 20.05

Signed: _____ Date: _____
Chairman

Appendix

Payee	Detail	Power	Amount
Clerk	Salary - November	LGA 1972 s.112	UNDISCLOSED
WSCC	Clerk Pension - November	LGA 1972 s.112	UNDISCLOSED
HMRC	Tax - November	LGA 1972 s.112	UNDISCLOSED
Clerk	Parish Office - November	LGA 1972 s.111	UNDISCLOSED
Clerk	Parish Phone - November	LGA 1972 s.111	£ 6.00
Greenscape	Invoice 304 - inspections	Open Spaces Act 1906 s.9&10 & Public Health Act 1875 s.164	£ 48.00
Wettons	Invoice 165587 - toilet maintenance	Public Health Act 1936 s.87	£ 708.60
Pro-Tec	Invoice 3070 - park security	Local Govt & Rating Act 1997 s.31	£ 221.08
Frank Davies	Reimbursement for equipment to paint bus stops	Open Spaces Act 1906 s.9&10 & Public Health Act 1875 s.164	£ 133.98
Frep	Volunteer expenses grant	LGA 1972 s.137	£ 200.00
Neil Sore	Ongoing work on Hub Project	LGA 1972 s.133	£ 215.00
GS Ecology Ltd	Invoice 3892 - Bat Surveys	LGA 1972 s.133	£ 3,780.00
IONOS	Invoice 203051397374 - DD PAID	LGA 1972 s.111	£ 29.03
TOTAL PAYMENTS			£ 6,849.40