



EASEBOURNE PARISH COUNCIL
Minutes of Parish Council Meeting
held at 7.00pm on Wednesday 12th November 2025
at Easebourne CE Primary School

Councillors Present: M Noble (MN) – chairman, C Sanderson (CS), D Pack (DP), D Kilty (DK), I Milne (IM), J Macdonald-Lawson (JML), G Nichols (GN), E Roberts-Grimsey (ERG) & T Baker (TB).

In attendance: Parish Clerk - E Tremaine (ET), Frances Hobbs (FH).

1. **Visitors questions:** no questions.
2. **Report from District Councillor:**
 - a) Spoke to developers at KEV about contracts and following proper procedures when making appointments. Recommended inviting Andrew Griffith MP to visit the site. Concern about speed of progress.
 - b) ERG asked about speeding following the fatal incident last week but there are no details yet as to whether speed was a factor.
 - c) No updates on the Angel. Still held up by insurance.
 - d) No updates on devolution.
3. **Report from County Councillor:** Apologies received.
4. **Apologies for Absence:** A Dodwell for personal reasons.
5. **Declarations of interests in any matters on agenda:** None.
6. **Confirmation of minutes of meeting and review of actions:** Minutes of the meeting held on Wednesday 10th September 2025 were proposed as a true record and signed by the Chairman. Proposed by IM, seconded by CS.
 - a) **DK & TB to complete matrix and send Risk Management Policy to ET to publish – carry over**
 - b) Defib training – JML has arranged this for 22nd November, Cowdray Hall, 10.30am
 - c) Biodiversity survey – complete, now moved to discussion at Community & Environment Committee (see minutes).
 - d) Erosion by the steps in the park has uncovered the weed sheet, trip hazard – complete, IM has rectified.
 - e) Noticeboard seal has gone – complete, IM has replaced.
7. **Chairman's Report** - Nothing additional to report that isn't covered in other sections.
8. **Correspondence and invitations received:**
 - a) WSALC AGM – Tuesday 4th November – AMEX Stadium – DP attended, lots of focus on Devolution.
 - b) CDALC – Monday 10th November – online – 6.30pm – DK attended - updates from Chichester Harbour, updates from the AGM around planning reform (email to follow), main takeaway was that PC's could be less involved in planning. Lobbying for virtual meetings. PMP plan comments are all being assessed and many have said the targets do not go far enough, Local Plan Review ongoing, SDNPA looking at low cost housing and planning permission that has not been enacted. Talked about devolution and cost implications. Neighbourhood Area Committees, CIL money (PC's could see a reduction as it will need to spread further after devolution).

- c) CDC All Parishes Meeting – Monday 13th October – TB attended – similar discussions to the above, devolution, Mayoral precept added to Council tax, promoting asset transfer, section about Community Resilience – inviting spaces to put forward as a resilience centre (the Grange is one, could be an option for the Hub), cyber security, more tree planting opportunities, biodiversity net gain.
 - d) Midhurst Community Forum – Wednesday 19th November – The Grange – 10.30am – JML to attend
 - e) Rother Valley Together AGM – Thursday 27th November – The Grange – 11am
 - f) Arun & Chichester CAB AGM – Monday 8th December – The Assembly Room, Chichester – 10am – 2.30pm
9. **Notice of Conclusion of Audit** – it was acknowledged that the 24/25 audit has been completed and the follow up actions are in progress.
10. **Community Hub Project**
- a) Outline Business Case and progress tracker have been sent around pre-meeting.
 - b) There is going to be less funding than hoped so a big stream of work needs to be fundraising, which will impact timings. The Lottery application could now be critical. There are also possible options to downsize the project or complete it in phases.
 - c) Lots of good feeling about the project in general, particularly from a point of having a community space for people to come together.
 - d) IM presented the options for a Project Manager with a recommendation from the steering committee for a preferred option. It was proposed to appoint Chris Harris (proposed by IM, seconded by TB), all in favour – **ACTION – MN to speak to Chris Harris and IM to reject the other bids.**
 - e) OBC – MN proposed going forward with the project based on the information provided in the business case, seconded JML, all in favour.
11. **Minutes and Reports from the Committees, Working Parties and External Meetings:**
- a) Communications & Environment Committee (Communications {Volunteering and Staffing}, Easebourne Park, Highways, Footpaths and Emergencies and Winter Planning): See minutes of 1st October 2025 (appendix one).
 - i. JML to take on the A board at the shop from MN.
 - ii. Park – roundhouse repairs – still going through insurance. Deadline for the Carol Concert on 13th December.
 - iii. Highways – consultation for the buffer zone by the Golf Course is going ahead. The Wheelbarrow Castle TRO has been rejected by WSCC. CHS for the A286 is a much longer process but has gone through the first stages. DP raised that some residents have mentioned speeding on Easebourne Street.
 - b) Finance Committee: See minutes of 1st October & 5th November 2025 (appendix two).
 - i. 26-27 Budget Proposal – the budget was approved by the Finance Committee with the caveat that there may be some slight changes due to the taxbase. Proposed CS, seconded DK. All in favour.
 - ii. It was noted that it has been requested by the Finance Committee that the budget is put together by the entire committee next year.
 - c) GreenHEAL
 - i. Confirmed that the Church are going to pay for half of their bespoke boxes.
 - ii. Quote of £4750 with a 6-week lead time for the swift tower. Looking at fund raising.

- iii. Cowdray Hall no longer available free of charge for events so evaluating options for the energy project event.
- iv. Fruit trees project in progress.

12. Planning

a) Planning Applications –

SDNP/25/03502 /TCA	Magnolia Cottage Easebourne Street Easebourne West Sussex GU29 0BE	Notification of intention to crown reduce by up to 4m (all round) on 1 no. Liquidambar tree.	The Parish Council is resolved to make no objection.
SDNP/25/03632 /HOUS	Merricks Easebourne Street Easebourne West Sussex GU29 0BQ	Alterations to existing access and associated works.	The Parish Council is resolved to make no objection.
SDNP/25/03745 /ADV	King Edward VII Estate Land On The North Side of Kings Drive Easebourne West Sussex	1 no. free standing signage board and 1 no. hoarding signage board on site gate (both non-illuminated).	The Parish Council is resolved to make no objection, however they would like to be assured that all signs will be removed once the properties are all sold.
SDNP/25/02604 /HOUS	Suffield House (Formerly Wakefords) Hollist Lane Easebourne West Sussex GU29 9AD	Increase height of the chimney at the rear of the house by an estimated 1.6m to exceed the ridge height by no more than 0.5m to comply with Building Regulations Approved Document J.	The PC is resolved to make no objection.
SDNP/25/03705 /LIS SDNP/25/03704 /FUL	Cowdray House Cowdray Park Easebourne West Sussex GU29 0AY	Alterations and extensions (new link building and glazed roof pergola) to create wellness centre to be used in association with the use of Cowdray House for private events.	The PC is resolved to make no objection on the condition that all the environmental requirements are met.
SDNP/25/04160 /TPO	18 Hurst Park Easebourne West Sussex GU29 0BP	Crown reduce by 3m (all round) on 3 no. Oak trees (quoted as T1-T3) within Group, G1 subject to EB/03/00415/TPO.	The PC is resolved to object to the application on the basis that the information provided is insufficient to allow proper assessment.
SDNP/25/04060 /ADV	Benbow Pond A272 Easebourne St to Heath End Lane Easebourne West Sussex	Replacement freestanding double sided direction sign (non-illuminated).	The PC is resolved to make no objection.

13. **Review of Documents** – Code of Conduct – approved the newest version of the NALC model document.

14. **Dates for Next Meetings:**

03/12/2025	6.00pm	Community & Environment Committee
03/12/2025	7.00pm	Planning Committee
03/12/2025	To follow	Finance Committee
07/01/2026	7.00pm	Planning Committee
07/01/2026	To follow	Finance Committee
14/01/2026	7.00pm	Easebourne Parish Council Meeting

The meeting closed at 8.26.

Signed..... Date.....
Chairman

**Easebourne Parish Council
Community & Environment Committee
Minutes of a Meeting Held at
6.00pm on Wednesday 1st October 2025
At Easebourne CE Primary School**

Present – I Milne (IM)– chairman, J Macdonald-Lawson (JML), D Pack (DP), Elaine Roberts-Grimsey (ERG), G Nicholls (GN)

In attendance – E Tremaine (ET) – Parish Clerk

- 1. Public Question Time** – No members of the public were present.
- 2. Apologies and Reasons for Absence** – M Noble and F Davies for personal reasons.
- 3. Code of Conduct**
 - a. No declarations of interest
 - b. No dispensation requests
- 4. Minutes of Last Meeting** – the minutes of the meeting held on Wednesday 6th August were agreed as a correct record and signed. Proposed by GN, seconded by ERG.
 - **MN to speak to shop about an A board sign – in progress, CARRY OVER**
 - MN & ET to look at VAS costs – this has been put on a back burner for now with more focus on other Highways issues
- 5. Verbal/Written Panel & Project Group Reports –**
 - a. **Communications (Volunteers and Staffing)**
 - i. Survey for the Hub is ready for door drop. Councillors and Frep to help. **IM to coordinate – ACTION.**
 - ii. Hub magazine article has been submitted.
 - b. **Community Hub Project**
 - i. IM has met with the school regarding the outside space.
 - ii. Letters of support received from the School and MP, waiting for one from the Church and one from Francis Hobbs.
 - c. **Easebourne Park**
 - i. Frep waste disposal – looking for a site for green waste. Taking it to the tip was suggested.
 - ii. IM is going to speak to Cowdray about the hedge between the allotment and the park – allotment responsibility but has been neglected and now it is so overgrown that specialist equipment is required – **ACTION.**
 - iii. Francis mentioned an ecological survey of the park at full council meeting, **ET to ask Francis for more information – ACTION.**
 - iv. JML mentioned that Frep require a better ladder, **to propose to Finance – ACTION.**
 - v. GN reported that some children have been seen urinating in the grass in the park – **ET to do a social media post – ACTION.**
 - vi. ET reported a complaint about the roundabout. ET to reply that it has been inspected and serviced etc.
 - d. **Emergencies and Winter Planning**
 - i. Grit bin audit complete
 - e. **Footpaths**

- i. Upperfield footpath – some of the fences of the adjacent houses are falling over. ET to report to WSCC, **JML to send details over and ET to report – ACTION.**
 - ii. Winters Lane footpath – no progress
- f. **Highways**
 - i. Wheelbarrow Castle TRO rejected, because speed is already low on average and there have been objections. The cabinet member for highways challenged this but they have stuck to the original decision. MN, Tom Richardson and the head of the school to email MP for support.
 - ii. TRO on A272 and CHS for A283 ongoing.
 - iii. Speed devices on hold to focus on other areas of the CHS.
 - iv. BP garage – the signage is very close to the verge and inhibit visibility, **DP to go in and speak to them – ACTION.**
 - v. Egmont Road – parking on the corner, dangerous. **ET to look at who to contact, asked for photos if anyone is passing – ACTION.**
 - vi. JML has written to Tom about the flooding on Hollist Lane from Upperfield, no answer received. JML will try and speak to some of the residents and gauge attitude.
- g. **Parishes Environment Group (Greenheal)**
 - i. Swift box orders ongoing
 - ii. Still waiting for the Church to come back on the quote for bespoke swift boxes.
 - iii. St Peters at Lodsworth are also pursuing a quote
 - iv. Still waiting for swift tower quotes
 - v. Energy project – AD is planning to put together an evening event with various speakers. Looking to ask Cowdray for this.
 - vi. Starting to plan next year's fruit tree project, hoping to get them in March. It was re-iterated that the park doesn't need any further fruit trees.
 - vii. Attending the training for environmental groups on Friday.
- 6. **Proposals to Full Council – none.**
- 7. **Matters of Report –**
 - a. Defibrillator training organised by JML – possible date of 22nd November, tbc.
 - b. DP mentioned that there is a tree at the end of Vanzell Road (A286 end) which seems to be pushing against a wall and could push it over. Someone will take a photo for further assessment when passing.
- 8. **Date of Next Meeting – 6.00pm Wednesday 3rd December 2025.**

Meeting Closed at 18.48

Signed: _____ Date: _____
Chairman

**Easebourne Parish Council
Finance Committee
Minutes of Meeting held at
Easebourne CE Primary School
On Wednesday 1st October 2025
Following on from Planning Meeting**

Present – C Sanderson (CS) – chairman, D Pack (DP), J Macdonald-Lawson (JML), D Kilty (DK).

In attendance – E Tremaine (ET) – Parish Clerk

1. **Public Question Time** – no members of the public in attendance.
2. **Apologies and Reasons for Absence** – M Noble & T Baker for personal reasons.
3. **Code of Conduct**
 - a) No declarations of interest
 - b) No dispensation requests
4. **Minutes of Last Meeting** – the minutes of the meeting held on Wednesday 3rd September 2025 were agreed as a correct record and signed. Proposed by DP, seconded by JML.
5. **Finance Report Review**
 - a) Report on Previous Month Spend, Cash Flow and Spend Approvals.
 - i. Payments for the month were approved as shown in the appendix.
 - b) Income Review and Opportunities (Grants, Events and Community Interest Levy)
 - i. £385.60 received in interest from Barclays
 - ii. Second tranche of precept received - £41,060.00.
 - c) Bank Balances as at 30/9/25
 - i. Community Account – £66,077.40
 - ii. Reserves Account – £52,164.34
 - iii. Grants Account - £51,601.33
 - iv. Hampshire Trust Account - £85,000
 - v. Hinkley & Rugby Account - £85,000
6. **Forecast Spend**
 - a) Sub Committee/Working Parties forecasts (including Requests for Funding)
 - i. JML raised that Frep do not have an appropriate ladder for the work that they do (hedge trimming etc). JML proposed that the PC purchases a ladder and allowing them to use, DK seconded. **JML will ask Frank to send over 3 prices and then ET will work out logistics of payment – ACTION.**
7. **Review of Grant Applications**
 - a) Midhurst Christmas Elves (and Rotary Club) - approved
 - b) FrEP - approved
 - c) Easebourne Primary School PTFA – approved
 - d) DK raised asking for reports so that we can publicise results – **ET to ask - ACTION.**
8. **Proposals to Parish Council** – none.
9. **Date of Next Meeting** – Wednesday 5th November 2025 – to follow 7pm Planning Meeting.

Meeting Closed at 19.27

Signed: _____ Date: _____
Chairman

			Appendix
Payee	Detail	Power	Amount

Clerk	Salary - September	LGA 1972 s.112	UNDISCLOSED
WSCC	Clerk Pension - September	LGA 1972 s.112	UNDISCLOSED
HMRC	Tax - September	LGA 1972 s.112	UNDISCLOSED
Clerk	Parish Office - September	LGA 1972 s.111	UNDISCLOSED
Clerk	Parish Phone - September	LGA 1972 s.111	£ 6.00
Clerk	Reimbursement for leaflets	LGA 1972 s.133	£ 124.99
Greenscape	Invoice 302 - inspections and grass cutting	Open Spaces Act 1906 s.9&10 & Public Health Act 1875 s.164	£ 696.00
Wettons	Invoice 164601 - toilet maintenance	Public Health Act 1936 s.87	£ 708.60
Pro-Tec	Invoice 2966 - park security	Local Govt & Rating Act 1997 s.31	£ 196.51
Ian Milne	Reimbursement for noticeboard seal	LGA 1972 s.111	£ 6.98
Design Directive	Invoice 25091 - consultancy services	LGA 1972 s.133	£ 1,500.00
RBL	Remembrance Day Wreath	LGA 1972 s.137	£ 20.00
Action in Rural Sussex	Invoice 4881 - village hall service subscription	LGA 1972 s.133	£ 75.00
Neil Sore	Invoice for ongoing work	LGA 1972 s.133	£ 525.00
Easebourne School	Invoice 00053 - room hire	LGA 1972 s.111	£ 128.00
Moore	Invoice 333366 - audit fees	LGA 1972 s.111	£ 756.00
Frank Davies	Reimbursement for planter supplies PAID	Open Spaces Act 1906 s.9&10 & Public Health Act 1875 s.164	£ 46.65
IONOS	Invoice 203050233875 - DD PAID	LGA 1972 s.111	£ 29.03
TOTAL PAYMENTS			£ 6,326.47

**Easebourne Parish Council
Finance Committee
Minutes of Meeting held at
Easebourne CE Primary School
On Wednesday 5th November 2025
Following on from Planning Meeting**

Present – C Sanderson (CS) – chairman, D Pack (DP), J Macdonald-Lawson (JML), D Kilty (DK).

In attendance – E Tremaine (ET) – Parish Clerk

10. **Public Question Time** – no members of the public in attendance.

11. **Apologies and Reasons for Absence** – M Noble & T Baker for personal reasons.

12. **Code of Conduct**

- a) No declarations of interest
- b) No dispensation requests

13. **Minutes of Last Meeting** – the minutes of the meeting held on Wednesday 1st October 2025 were agreed as a correct record and signed. Proposed by JML, seconded by DK.

- a) Ladder purchase for Frep – complete
- b) Ask grant recipients for reports - complete

14. **Finance Report Review**

- d) Report on Previous Month Spend, Cash Flow and Spend Approvals.
 - i. Payments for the month were approved as shown in appendix one.
- e) Income Review and Opportunities (Grants, Events and Community Interest Levy)
 - i. Another tranche of CIL money has been received - £19,691.63
 - ii. VAT return for the first half of the year has been received - £3,705.39
- f) The new ladder will be added to the asset register – **ACTION ET.**
- g) Bank Balances as at 31/10/25
 - i. Community Account – £81,606.74
 - ii. Reserves Account – £52,164.34
 - iii. Capital Projects Account - £51,601.33
 - iv. Hampshire Trust Account - £85,000
 - v. Hinkley & Rugby Account - £85,000

15. **Forecast Spend**

- b) Sub Committee/Working Parties forecasts (including Requests for Funding) – Carols in the Park event - PTA has requested that the PC pays for the song sheets (amount tbc) – approved. The amount left in the budget was discussed and it was decided that more funds can be made available if there are further requests, on a case by case basis.

16. **Review of Grant Application from MyBus**

- a) It was resolved that this application would be discussed despite being outside of the usual bi-annual window as a one off, as there is still money available in the budget.
- b) It was then resolved to grant the full amount. **POST MEETING NOTE – IT HAS BEEN NOTED THAT THIS ORGANISATION HAS ALREADY RECEIVED A GRANT DURING THIS FINANCIAL YEAR AND THEREFORE ARE NOT ELIGIBLE UNTIL APRIL 26. AS THE RESOLUTION WAS MADE IN ERROR IT HAS NOW BEEN WITHDRAWN.**

17. **26/27 Budget Proposal**

- a) After a discussion the budget proposal was approved to go to Full Council next week (see appendix 2).

- b) It was proposed that next year the budget will be formed by the entire finance committee – proposed DK, seconded JML.

18. Proposals to Parish Council – none aside from the budget proposal.

19. Date of Next Meeting – Wednesday 3rd December 2025 – to follow 7pm Planning Meeting.

Meeting Closed at 20.14

Signed: _____ Date: _____
Chairman

Appendix One

PAYMENTS - FC MEETING 05/11/2025			
Payee	Detail	Power	Amount
Clerk	Salary - October	LGA 1972 s.112	UNDISCLOSED
WSCC	Clerk Pension - October	LGA 1972 s.112	UNDISCLOSED
HMRC	Tax - October	LGA 1972 s.112	UNDISCLOSED
Clerk	Parish Office - October	LGA 1972 s.111	UNDISCLOSED
Clerk	Parish Phone - October	LGA 1972 s.111	£ 6.00
Greenscape	Invoice 303 - inspections and grass cutting	Open Spaces Act 1906 s.9&10 & Public Health Act 1875 s.164	£ 552.00
Wettons	Invoice 165055 - toilet maintenance	Public Health Act 1936 s.87	£ 708.60
Pro-Tec	Invoice 2986 - park security	Local Govt & Rating Act 1997 s.31	£ 281.08
Arundel Fire Security & Electrical	Invoice 261989 - annual charge	Local Govt & Rating Act 1997 s.31	£ 307.94
FG Electrical Services	Invoice 1138 - defib repair	LGA 1972 s.137	£ 172.44
St Marys Church	Annual contribution for cemetery	Local Government Act 1972, s214	£ 1,700.00
Mike Noble	Chair's honorarium	LGA 1972 ss 15&34	£ 60.00
WSALC	Invoice 2048 - village halls training	LGA 1972 s.175	£ 48.00
Trevor Baker	Reimbursement for render	LGA 1972 s.133	£ 127.29
Frank Davies	Reimbursement for bulbs for planters	Open Spaces Act 1906 s.9&10 & Public Health Act 1875 s.164	£ 64.56
RBL	Remembrance Day Poppies PAID	LGA 1972 s.137	£ 30.00
JRB Enterprise	Invoice 28922 - dog gloves PAID	Open Spaces Act 1906 s.9&10 & Public Health Act 1875 s.164	£ 308.86
Frank Davies	Reimbursement for ladder PAID	Open Spaces Act 1906 s.9&10 & Public Health Act 1875 s.164	£ 499.00
IONOS	Invoice 203050808725 - DD PAID	LGA 1972 s.111	£ 29.03

TOTAL PAYMENTS			£ 6,402.51
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Appendix 2

26/10/2025

17:32

Easebourne Parish Council

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Annual Budget - By Centre

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
100	Income											
1076	Precept	75,763	75,763	0	0	82,120	0	82,120	82,120	87,285	0	0
1090	Bank Interest	0	2,022	0	0	0	0	0	808	0	0	0
1110	Donations Received	0	236	0	0	0	0	0	107	0	0	0
1120	CIL Income	0	117,319	0	0	0	0	0	19,442	0	0	0
	Total Income	75,763	195,339	0	0	82,120	0	82,120	102,477	87,285	0	0
6001	less Transfer to EMR	0	59,227	0	0	0	0	0	19,442	0	0	0
	Movement to/(from) Gen Reserve	75,763	136,112			82,120		82,120	83,035	87,285		
120	General Expenditure											
4000	Clerk Salary-Including Pension	16,575	16,575	0	0	17,500	0	17,500	8,823	18,375	0	0
4050	Travel Clerk	80	0	0	0	80	0	80	0	80	0	0
4070	Parish Office (Clerk's Home)	240	240	0	0	240	0	240	120	240	0	0
4080	Training Staff	150	0	0	0	150	0	150	180	180	0	0
4085	External Payroll Provider	100	100	0	0	120	0	120	120	130	0	0
4090	Stationery	200	25	0	0	100	0	100	162	150	0	0
4095	Postage	20	0	0	0	20	0	20	0	20	0	0
4100	Meeting Expenses	50	0	0	0	0	0	0	0	0	0	0
4105	Room Hire	630	208	0	0	400	0	400	192	420	0	0
4110	Audit Fees	750	670	0	0	800	0	800	260	840	0	0
4120	Chairman's Honorarium	120	120	0	0	120	0	120	60	120	0	0
4130	Training Councillors	250	75	0	0	250	0	250	80	270	0	0
4140	Travel Councillors	100	0	0	0	100	0	100	0	100	0	0
4150	Data Protection	40	35	0	0	40	0	40	47	50	0	0
4160	Insurance	3,000	2,134	0	0	3,000	0	3,000	2,174	4,000	0	0

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Easebourne Parish Council
Annual Budget - By Centre

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4170	Mobile Phone Contract	200	60	0	0	100	0	100	30	100	0	0
4180	Subscription & Membership	1,000	924	0	0	1,000	0	1,000	785	1,000	0	0
4210	Grants Made	1,500	1,500	0	0	2,000	0	2,000	750	2,500	0	0
4215	RBL Poppy Appeal	130	92	0	0	150	0	150	55	150	0	0
4220	Annual Community Contributions	2,725	2,725	0	0	2,725	0	2,725	500	2,725	0	0
4230	Street Lighting Contribution	1,750	1,643	0	0	1,750	0	1,750	1,663	1,750	0	0
4240	SSE VAS Maintenance & Power	1,000	0	0	0	1,000	0	1,000	0	0	0	0
4250	Defibrillator Maintenance	600	453	0	0	600	0	600	0	600	0	0
4260	Parishes Environment Group	2,000	2,000	0	0	1,000	0	1,000	1,000	1,000	0	0
4450	Rialtas Annual Fee/Support	210	192	0	0	220	0	220	203	230	0	0
4660	Miscellaneous Expenses	0	0	0	0	200	0	200	0	200	0	0
Overhead Expenditure		33,420	29,770	0	0	33,665	0	33,665	17,203	35,230	0	0
Movement to/(from) Gen Reserve		(33,420)	(29,770)			(33,665)		(33,665)	(17,203)	(35,230)		
200	Communications Panel											
4400	Leaflets (Printing & Delivery)	331	331	0	0	250	0	250	214	250	0	0
4410	Website	350	180	0	0	0	0	0	0	0	0	0
4420	Parish Events	2,000	1,225	0	0	2,000	0	2,000	1,209	2,500	0	0
4430	IT Software & Hardware	650	650	0	0	850	0	850	282	750	0	0
4440	Volunteer Expenses	150	150	0	0	200	0	200	0	200	0	0
Overhead Expenditure		3,481	2,536	0	0	3,300	0	3,300	1,705	3,700	0	0
Movement to/(from) Gen Reserve		(3,481)	(2,536)			(3,300)		(3,300)	(1,705)	(3,700)		
300	Easebourne Park											
4500	Field Grass & Hedge Cutting	6,750	4,215	0	0	6,000	0	6,000	2,940	5,500	0	0

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Easebourne Parish Council
Annual Budget - By Centre

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4510	Playground Equipment Maintenan	5,000	3,635	0	0	5,000	0	5,000	3,375	6,000	0	0
4520	Park Security	2,341	2,341	0	0	2,000	0	2,000	1,279	2,100	0	0
4530	Waste Management	850	570	0	0	850	0	850	593	750	0	0
4550	PWLB Loan Repayments	2,555	2,532	0	0	2,555	0	2,555	1,266	2,555	0	0
4580	Equipment Safety Inspections	800	490	0	0	800	0	800	372	700	0	0
4585	Long-Term Equip. Replace/Dep.	5,000	0	0	0	6,000	0	6,000	0	6,000	0	0
4590	General Park Maintenance (& Tr	3,700	2,839	0	0	3,700	0	3,700	1,687	4,000	0	0
4670	Joint Management Group	0	0	0	0	3,000	0	3,000	3,000	3,000	0	0
9091	Public Conveniences Maint.	8,000	7,694	0	0	8,500	0	8,500	3,753	9,000	0	0
Overhead Expenditure		34,996	24,318	0	0	38,405	0	38,405	18,266	39,605	0	0
Movement to/(from) Gen Reserve		(34,996)	(24,318)			(38,405)		(38,405)	(18,266)	(39,605)		
400	Open Spaces											
4610	Salt Bins & Road Clearance	0	0	0	0	250	0	250	0	250	0	0
4620	Verge Cutting	300	0	0	0	0	0	0	0	0	0	0
9094	Planter Maintenance	1,000	798	0	0	1,000	0	1,000	806	1,000	0	0
9097	Village Asset Maintenance	566	0	0	0	1,500	0	1,500	0	1,500	0	0
Overhead Expenditure		1,866	798	0	0	2,750	0	2,750	806	2,750	0	0
Movement to/(from) Gen Reserve		(1,866)	(798)			(2,750)		(2,750)	(806)	(2,750)		
900	Projects & Reserves											
9000	Reserves Fund	2,000	0	0	0	4,000	0	4,000	0	4,000	0	0
9105	Park - Stadium Seating Project	0	16,646	0	0	0	0	0	0	0	0	0
9110	Finger Post Project	0	821	0	0	0	0	0	0	0	0	0
9115	Community Space Project	0	917	0	0	0	0	0	1,512	2,000	0	0

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Annual Budget - By Centre

	Last Year		Current Year						Next Year		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Overhead Expenditure	2,000	18,385	0	0	4,000	0	4,000	1,512	6,000	0	0
6000 plus Transfer from EMR	0	0	0	0	0	0	0	1,212	0	0	0
Movement to/(from) Gen Reserve	(2,000)	(18,385)			(4,000)		(4,000)	(300)	(6,000)		
999 VAT Data											
115 VAT on Receipts	0	9,022	0	0	0	0	0	448	0	0	0
Total Income	0	9,022	0	0	0	0	0	448	0	0	0
515 VAT on Payments	0	9,063	0	0	0	0	0	3,705	0	0	0
Overhead Expenditure	0	9,063	0	0	0	0	0	3,705	0	0	0
Movement to/(from) Gen Reserve	0	(41)			0		0	(3,257)	0		
Total Budget Income	75,763	204,361	0	0	82,120	0	82,120	102,926	87,285	0	0
Expenditure	75,763	84,870	0	0	82,120	0	82,120	43,197	87,285	0	0
Net Income over Expenditure	0	119,491	0	0	0	0	0	59,729	0	0	0
plus Transfer from EMR	0	0	0	0	0	0	0	1,212	0	0	0
less Transfer to EMR	0	59,227	0	0	0	0	0	19,442	0	0	0
Movement to/(from) Gen Reserve	0	60,264			0		0	41,498	0		