



**Easebourne Parish Council
Finance Committee
Minutes of Meeting held at
Easebourne CE Primary School
On Wednesday 2nd July 2025
Following on from Planning Meeting**

Present – C Sanderson (CS) – chairman, M Noble (MN), D Pack (DP), J Macdonald-Lawson (JML), D Kilty (DK), T Baker (TB).

In attendance – E Tremaine (ET) – Parish Clerk

1. **Public Question Time** – no members of the public in attendance.
2. **Apologies and Reasons for Absence** – none.
3. **Code of Conduct**
 - a) No declarations of interest
 - b) No dispensation requests
4. **Minutes of Last Meeting** – the minutes of the meeting held on Wednesday 4th June 2025 were agreed as a correct record and signed. Proposed by DP, seconded by JML.
 - a) ET investigating grants with CDC – complete, need more information on costs etc to be able to fully apply but there are several more panels over the year, one other grant investigated, PC not eligible.
 - b) ET to transfer money to HRBS account – complete, **next transfer of £40k to be made this week - ACTION.**
5. **Finance Report Review**
 - a) Report on Previous Month Spend, Cash Flow and Spend Approvals.
 - i. Instruction of Neil Sore to assist with community hub project – NS has been approached and asked to help with the business case for the hub project at an estimate of £350-£400. Approved by MN, CS and ET as per finance regs for this amount.
 - ii. Payments for the month were approved as shown in the appendix.
 - b) Income Review and Opportunities (Grants, Events and Community Interest Levy)
 - i. £422.31 received in interest from Barclays in June.
 - c) Bank Balances as at 30/06/25
 - i. Current Account – £47,849.83
 - ii. Reserves Account – £51,991.77
 - iii. Capital Projects Account - £91,388.30
 - iv. Hampshire Trust Account - £85,000
 - v. Hinkley & Rugby Account - £45,000
6. **Forecast Spend**
 - a) Sub Committee/Working Parties forecasts (including Requests for Funding) - none
7. **Proposals to Parish Council** – none.
8. **Date of Next Meeting** – Wednesday 6th August 2025 – to follow 7pm Planning Meeting.

Meeting Closed at 19.48

Signed: _____ Date: _____
Chairman

Appendix

Payee	Detail	Power	Amount
Clerk	Salary - June	LGA 1972 s.112	UNDISCLOSED
WSCC	Clerk Pension - June	LGA 1972 s.112	UNDISCLOSED
HMRC	Tax - June	LGA 1972 s.112	UNDISCLOSED
Clerk	Parish Office - June	LGA 1972 s.111	UNDISCLOSED
Clerk	Parish Phone - June	LGA 1972 s.111	£ 6.00
Greenscape	Invoice 299 - inspections and grass cutting	Open Spaces Act 1906 s.9&10 & Public Health Act 1875 s.164	£ 804.00
Wettons	Invoice 163031 - toilet maintenance	Public Health Act 1936 s.87	£ 708.60
Pro-Tec	Invoice 2774 - park security	Local Govt & Rating Act 1997 s.31	£ 208.80
Mike Noble	Reimbursement for leaflets	LGA 1972 s142	£ 190.74
RBL	VJ Day Wreath	LGA 1972 s.137	£ 27.50
Windowflowers	Invoice 69908 - watering contract	Open Spaces Act 1906 s.9&10 & Public Health Act 1875 s.164	£ 866.40
Rospa	Invoice 89292 - annual inspection	Open Spaces Act 1906 s.9&10 & Public Health Act 1875 s.164	£ 158.40
WSCC	Invoice 8001844133 - street lights 24/25	Parish Councils Act 1957, s.3;	£ 1,996.02
Ian Milne	Reimbursement for banner	LGA 1972 s142	£ 60.00
Phil Stringer	Contribution to VE Day Events	LGA 1972 s.145	£ 141.10
PWLB	Loan repayment - DD PAID	LGA 2003 c.26, s.1	£ 1,266.18
IONOS	Invoice 203049100332 - DD PAID	LGA 1972 s.111	£ 29.03
TOTAL PAYMENTS			£ 7,922.44