



**Easebourne Parish Council
Community & Environment Committee
Minutes of a Meeting Held at
6.00pm on Wednesday 7th August 2024
At Easebourne CE Primary School**

Present – Mike Noble (MN) – chairman, D Pack (DP), I Milne (IM), Elaine Roberts-Grimsey (ERG)

In attendance – E Tremaine (ET) – Parish Clerk

- 1. Public Question Time** – No members of the public were present.
- 2. Apologies and Reasons for Absence** – J Macdonald-Lawson & G Nicholls for personal reasons
- 3. Code of Conduct**
 - a. No declarations of interest
 - b. No dispensation requests
- 4. Minutes of Last Meeting** – the minutes of the meeting held on Wednesday 5th June were agreed as a correct record and signed. Proposed by IM, seconded by ERG.
 - MN to set up meeting with Tom Richardson – progress, to be discussed under Highways.
 - Park CCTV – to be addressed in park update.
 - MN to compile a list of areas where speeding is an issue in the Parish – progress, to be discussed under Highways.
 - **JML to email PROW team – carry over as JML absent**
 - ET to email Goodwood – done and response received, they will be sending out some reminders to members before events to remind them to drive responsibly on the way to and from the Circuit.
 - ET to email Sussex Safer Roads – MN completed.
 - **MN & JML to speak to the shop regarding signage – carry over.**
 - DP raised that he did not witness the accident (item 5.e.i on minutes from 5th June), it was in fact JML, corrected.
- 5. Verbal/Written Panel & Project Group Reports** –
 - a. **Communications (Volunteers and Staffing)** –
 - i. MN noted that he hasn't updated the website or social media for a while as there isn't a lot going on. There was a discussion and it was decided that it would be good to come up with posts/articles to keep from going flat. MN suggested a monthly plan. **ACTION - MN, JML & ET to follow up.**
 - b. **Easebourne Park**
 - i. IM noted that a wash up meeting is still needed from the Fete. **ACTION - ET to send another email to try and arrange.**
 - ii. Doors are being addressed tomorrow by NatSol. IM to meet them. New door frame to be fitted.
 - iii. Wildwood are coming on 20th and 21st. Has not managed to get in touch with Cowdray, IM to email Forestry department. IM has also asked them to order bark to top up around the den and trails.
 - iv. IM has contacted WSCC regarding the Community Space. A meeting is to be arranged in September with the school, WSCC and the PC. MN suggested

that it would be a good idea to begin working on a business case for the project before the meeting. **ACTION – MN to arrange internal meeting to discuss and assign actions. ACTION - IM to try and make contact with Fernhurst PC to discuss how they manage their hall.**

- c. **Emergencies and Winter Planning**
 - i. Salt audit complete. **ACTION - DP & ET to go through Winter Plan Document.**
 - d. **Footpaths** - nothing to discuss
 - e. **Highways**
 - i. Tom Richardson has now responded. Teams meeting set up with Mike Dare on the 20th August, who has a copy of the Highways concerns list.
 - ii. Gold Cup – DP raised that all of the traffic was going in through the Farm Shop entrance which caused traffic issues, perhaps they could be sequenced or go in where the Maize Maze currently is. **ACTION - IM to follow up.**
 - iii. DP attended Festival of Speed and spoke to the speed camera operators about turning the camera around when it visits Easebourne, they said they will escalate the issue. Also noted that they have a new van which can monitor both directions.
 - iv. IM raised that the Maize Maze entrance is in a dangerous spot, perhaps needs some better signage. **ACTION – ET to speak to Cowdray.**
 - v. ERG said that she was at a Golf Clinic at the Golf Course and the amateur course is very close to the road and a few balls went directly onto the road. **ACTION – ET to email Cowdray.**
 - f. **Parishes Environment Group (Greenheal) – (see meeting notes in appendix 1)**
 - i. ERG has been chasing other members to get articles drafted for registering as an unincorporated club or society. They are discussing with several banks to get accounts going and ERG is drafting letters to request funding from various sources. Requested to be able to state that the PC endorses the organisation.
 - ii. Swift boxes are now in demand. Swift towers similar to the one at Shelford has also been suggested.
 - iii. Still liaising with nurseries for fruit trees.
 - iv. They have a potential new member lined up who has an interest in wind energy and electric vehicles.
 - v. Project in the pipeline regarding home insulation.
 - vi. ERG asked if Colin Sanderson (finance chair) has received a reply from Metis regarding swift bricks, **ACTION - MN to ask CS for an update.** Alternatively, could ask them to fund a swift tower.
 - vii. Next Greenheal meeting Monday 19th August.
- 6. Proposals to Full Council – None.**
- 7. Matters of Report –**
- a. DP mentioned the hedge outside Conifers, need to check if it had been trimmed yet, if not then ask Cowdray.
 - b. DP has also purchased a new cover for the vandalised defib.
- 8. Date of Next Meeting – 6.00pm Wednesday 2nd October 2024.**

Meeting Closed at 18.54.

Signed: _____ Date: _____

Chairman