



**Easebourne Parish Council
Finance Committee
Minutes of Meeting held on
Wednesday 5th June 2024
At Easebourne CE Primary School
Following Planning Committee Meeting**

Present – C.Sanderson (CS) – chairman, M Noble (MN), D Pack (DP), D Kilty (DK), T Baker (TB).

In attendance – E Tremaine (ET) – Parish Clerk

1. **Public Question Time** – no members of the public in attendance.
2. **Apologies and Reasons for Absence** – J Macdonald-Lawson for personal reasons.
3. **Code of Conduct**
 - I. No declarations of interest
 - II. No dispensation requests
4. **Minutes of Last Meeting** – the minutes of the meeting held on Wednesday 5th June 2024 were agreed as a correct record and signed. Proposed by TB, seconded by DP. All actions completed.
5. **Finance Report Review**
 - a) Report on Previous Month Spend, Cash Flow and Spend Approvals.
 - i. Payments for the month were approved as follows:

Payee	Detail	Amount
Clerk	Salary - June	UNDISCLOSED
WSCC	Clerk Pension - June	UNDISCLOSED
HMRC	Tax - June	UNDISCLOSED
Clerk	Parish Office - June	UNDISCLOSED
Clerk	Parish Phone - June	£ 6.00
ACS Ltd	Stadium Seating Project	£ 19,403.04
Mike Noble	Reimbursement for flag	£ 233.22
Wettons	Invoice 156966 - toilet maintenance	£ 16.32
Wettons	Invoice 156850 - toilet maintenance	£ 16.32
Wettons	Invoice 157036 - toilet maintenance	£ 667.55
Playsafe Playgrounds	Invoice 8493 - zip line repair	£ 138.00
Play Safety Ltd	Invoice 80311 - inspection	£ 156.00
WSCC	Invoice 8001767542 - street lighting	£ 1,971.95
Matt Wheatley	Invoice 3921 - electrical inspection	£ 122.40
Pro-Tec	Invoice 2053 - security inspections	£ 115.78
Wildwood UK	Invoice 1097 - site visit for assessment	£ 240.00
Greenscape	Invoice 290 - grass cutting etc	£ 1,056.00
Ian Milne	Reimbursement for ink	£ 29.49
Ian Milne	Reimbursement for card	£ 3.99
Ian Milne	Reimbursement for pencils	£ 4.79
Anywhere Deckchairs	Invoice 0766 - chairs for fete - PAID	£ 300.00
WL West & Sons Ltd	Proforma invoice for finger posts - PAID	£ 775.23
IONOS	Invoice 203042783792 - Direct Debit	£ 18.72

TOTAL PAYMENTS	£ 26,633.53
-----------------------	--------------------

- b) Income Review and Opportunities (Grants, Events and Community Interest Levy)
 - i. £0.98 received in donations.
 - ii. £466.96 received in interest.
- c) Asset Register – no changes.
- d) Bank Balances as at 30/06/2024
 - i. Community Account – £77,920.83
 - ii. Reserves Account – £49,279.64
 - iii. Grants Account - £116,632.78
- 6. Forecast Spend**
 - a) Sub Committee/Working Parties forecasts (including Requests for Funding) - none
 - b) Review Requests for Grants/Funding and Actions
 - i. School Drive Request – an email was received from the Governors regarding the potholes on the school drive. WSCC have told them that the PC are jointly responsible for the drive. MN is seeking legal advice regarding the lease from Holly Grantham and will update in due course.
- 7. Business Savings Account** – following a discussion it was proposed to narrow the list to Natwest & Unity – ET to get more details on application processes ready for next month.
- 8. Proposals to Parish Council**
 - i. School drive – ringfence funds for legal advice proposed TB, seconded DK
 - ii. Mandate from Full Council to open a new savings account – proposed TB, seconded DK
- 9. Date of Next Meeting** – Wednesday 7th August 2024 – to follow Planning Committee Meeting

Meeting Closed at 19.56

Signed: _____ Date: _____
Chairman