



Easebourne Parish Council
Finance Committee
Draft Minutes of Meeting held at
7.00pm on Wednesday 3rd January 2024
At Easebourne CE Primary School

Present – C Sanderson (CS) – chairman, M Noble (MN), D Pack (DP), J Macdonald-Lawson (JML), T Baker (TB) and E Roberts Grimsey (ERG)

In attendance – E Tremaine (ET) – Parish Clerk

1. **Public Question Time** – no members of the public in attendance.
2. **Apologies and Reasons for Absence** – none.
3. **Code of Conduct**
 - a) No declarations of interest.
 - b) No dispensation requests.
4. **Minutes of Last Meeting** – the minutes of the meeting held on Wednesday 6th December 2023 were agreed as a correct record and signed. Proposed by ERG, seconded by DP.
5. **Finance Report Review**
 - a) Report on Previous Month Spend, Cash Flow and Spend Approvals
 - i. Authorisation of payments were agreed as follows:

Payee	Detail	Amount
Clerk	Salary - December	UNDISCLOSED
WSCC	Clerk Pension - December	UNDISCLOSED
HMRC	Tax - December	UNDISCLOSED
Clerk	Parish Office - December	UNDISCLOSED
Clerk	Parish Phone - December	£ 6.00
IONOS	Invoice 203039797132 - Direct Debit	£ 18.72
Wettons	Invoice 154417 - toilet maintenance	£ 642.86
Community Heartbeat Trust	Invoice 19595 - Annual support cost for defibs	£ 162.00
PWLB	Loan repayment - Direct Debit	£ 1,266.18
Blackmoor Nurseries	Order 47001991 - Fruit Trees - PAID	£ 482.90
Pro-Tec	Invoice 1704 - Park security	£ 210.60
TOTAL PAYMENTS		£ 4,158.92

- b) Income Review and Opportunities (Grants, Events and Community Interest Levy)
 - i. CIL applications have been re-opened, MN has requested an agenda point at full council meeting next week to debate ideas. ERG gave a brief outline of her suggestion for further consideration next week.
- c) Interest received into both deposit accounts on 01/12/23 of £201.37 and £154.21.
- d) Asset Register – no changes.
- e) Bank Balances as at 31/12/2023
 - i. Community Account – £74,310.06

ii. Reserves Account – £58,029.58

iii. Grants Account - £44,440.70

6. Forecast Spend

a) Sub Committee/Working Parties forecasts (including Requests for Funding) – none.

b) Review Requests for Grants/Funding and Actions – none. ERG reported that Greenheal (PEG) will soon be requesting funding.

7. Proposals to Parish Council – none.

8. Date of Next Meeting – 7.00pm Wednesday 7th February 2024

Meeting Closed at 19.11

Signed: _____ Date: _____
Chairman