



Easebourne Parish Council

Finance Committee

Minutes of Meeting held at 7.00pm on Wednesday 1st March 2023 in Easebourne CE Primary School

Present: M Noble (MN), D Pack (DP), Chairman C Sanderson (CS), E Grimsey Roberts (ERG)

In attendance: Parish Clerk, S Hurr (SH)

- 1 Public Question Time:** No members of the public were present, or questions received.
- 2 Apologies and Reasons for Absence:** Cllr T Baker due to work commitments.
- 3 Declarations of Interest:** None.
- 4 Minutes of the last meeting:** The minutes of the last meeting held on 1st February 2023 were agreed as a correct record and signed.

Carryover Action: TB to research the provision of PAT testing and safety testing of electrical installation in The Roundhouse.

All other actions complete.

5 Finance Report Review:

- a) Report on previous month spend, cash flow, and spend approvals (Rialtas reports to be signed at the April Finance Committee meeting)

Authorisation of the payments was agreed and signed as follows:

Pro-Tec Security, October 2022 – invoice 11646	£44.40	Approved
Pro-Tec Security, October 2022 – invoice 116688	£148.80	Approved
Creative Landscapes, planter bulbs – invoice 1003	£266.40	Approved
Loos To You, portaloos hire – invoice (deposit) – invoice 22/1233	£168.00	Approved
S Hurr - Parish Phone – February	£16.39	Approved
IONOS – Webmail Account – February	£7.19	Approved
M Noble – Chairman's Honorarium, second tranche	£60.00	Approved
Clerk – Salary (February)	Undisclosed	Approved
HMRC Tax (February)	Undisclosed	Approved
WSCC – Clerk Pension (February)	Undisclosed	Approved
Clerk – Parish Office (February)	Undisclosed	Approved
Hooli, website update/training – invoice SI-16119	£414.00	Approved
Pro-Tec Security, January – invoice 1020	£99.90	Approved

Receipts: £396.73 from Glasdon for double payment.

Bank Account Balances (28th February 2023):

Bank Accounts -	Community =	£ 47,039.91
	Reserve =	£ 39,543.52
	Grants =	£ 59,351.63
	Total	<u>£145,935.06</u>

- b) Income review and opportunities (Grants, Events, CIL): MN explained that he will resubmit the previous Community Infrastructure Levy (CIL) funding application regarding the proposed ramp into Easebourne Park from Wheelbarrow Castle. The request had been increased to £80,000 towards the estimated project cost of £100,000. If the bid was successful the remainder of the funds would be sought from other funding sources for example the National Lottery, and further funds would be drawn from the Parish Councils own funds. The project would be aimed at improving the opportunity to walk and cycle within the parish providing greater connectivity, which is the current focus for CIL expenditure. ERG added that there was also potential for additional funds to be drawn from sources focusing on the 'green' agenda for such projects.

Action: MN to submit CIL application for Easebourne Park ramp.

- c) Asset Register: Currently up to date

6 Forecast Spend:

- a) Sub-committee/Working Parties forecasts (including Request for Funding forms): None.
- b) Review requests for grants/funding and actions: None received.

7 Proposals to Parish Council: None

8 Next Meeting Date: 7.00pm, 5th April 2023 in Easebourne CE Primary School, Wheelbarrow Castle, Easebourne.

Meeting closed at 7.18pm

Signed: _____ Date: _____ Chairman