



Easebourne Parish Council

Finance Committee

Minutes of Meeting held at 7.00pm on Wednesday 2nd November 2022 in Easebourne CE Primary School

Present: M Noble (MN), D Pack (DP), Chairman C Sanderson (CS)

In attendance: Parish Clerk, S Hurr (SH)

- 1 Public Question Time:** No members of the public were present, or questions received.
- 2 Apologies and Reasons for Absence:** Cllr E Grimsey Roberts and Cllr T Baker due to personal commitments.
- 3 Declarations of Interest:** None.
- 4 Minutes of 5th October 2022:** The minutes were agreed as a correct record and signed.

Carryover Action: TB to research the provision of PAT testing and safety testing of electrical installation in The Roundhouse.

5 Finance Report Review:

- a) Report on previous month spend, cash flow, and spend approvals.

Authorisation of the payments was agreed and signed as follows:

Pro-Tec, Park security – Invoice 1116515	£88.80	Approved
Pro-Tec, Park security – Invoice 1116578	£88.80	Approved
Easebourne CE Primary School - Room Hire – 4/5/22 – 3/8/22	£112.00	Approved
The Royal British Legion Poppy Appeal - Ten large poppies (£30), Wreath (£20) and Donation (£80)	£130.00	Approved
S Hurr - Parish Phone – October	£16.39	Approved
Friends of Easebourne Parish - Bulb Planting (daffodil and crocus)	£100.00	Approved
Ionos Website – Invoice 203033348339 – October	£7.19	Approved
Wildwood UK Ltd – Trail and Den Repairs – Invoice 1063	£516.00	Approved
IONOS – Webmail Account – October	£7.19	Approved
Clerk – Salary (October)	Undisclosed	Approved
WSCC – Clerk Pension (October)	Undisclosed	Approved
Clerk – Parish Office (October)	Undisclosed	Approved

Receipts/Transfers:

Community Account: Community Infrastructure Levy = £5,678.65 (transferred to Grants Account)

Reserves Account: £1,000 transferred to Community Account for Parish Environment Group

Bank Account Balances (31st October 2022):

Bank Accounts -	Community =	£ 61,162.71
	Reserve =	£ 39,521.31
	Grants =	£ 59,319.97
	Total	<u>£160,003.99</u>

- b) Income review and opportunities (Grants, Events, CIL): SH reported that a VAT reclaim for £2,355.57 had been submitted to HMRC.
- c) Asset Register: Currently up to date

6 Forecast Spend:

- a) Sub-committee/Working Parties forecasts (including Request for Funding forms):
None received
- b) Review requests for grants/funding and actions: None received

7 Draft Budget for 2023-24: The Chairman presented for the proposed budget, which was debated, and a small number of changes made.

The meeting was halted at 7.28 for the Planning Committee meeting to take place and was reopened again at 7.45 for further debate.

Further debate took place, and it was agreed that the revised draft will be presented to full Council on 9th November 2022.

8 Next Meeting Date: 7.00pm, 7th December 2022 in Easebourne CE Primary School, Wheelbarrow Castle, Easebourne.

Meeting closed at 7.56pm

Signed: _____ Date: _____
Chairman