



## Easebourne Parish Council

### Finance Committee

#### Minutes of Meeting held at 7.00pm on Wednesday 3<sup>rd</sup> August 2022 in Easebourne CE Primary School

**Present:** M Noble (MN), E Grimsey Roberts (EGR), D Pack (DP), C Sanderson (CS)

**In attendance:** Locum Clerk, J Quail (JQ)

**1 Public Question Time:** No members of the public were present, or questions received.

**2 Apologies and Reasons for Absence:** Cllr Baker was on holiday.

**3 Declarations of Interest:** None.

**4 Minutes of 6<sup>th</sup> July 2022:** The minutes were agreed as a correct record and signed.

#### **5 Finance Report Review:**

a) Report on previous month spend, cash flow, and spend approvals.

Authorisation of the payments was agreed and signed as follows:

Scanstation Computers Ltd - Extra CCTV camera and installation – Invoice 0036086	£657.60	Approved
I Milne - Disabled Parking Signage	£11.68	Approved
I Milne - Picnic in the Park banner alteration	£26.40	Approved
I Milne - Defibrillator Batteries	624.00	Approved
ROSPA Play Safety - Park Inspection – Invoice 64558	£138.60	Approved
I Milne - Lock for Temporary Loo	£6.28	Approved
Public Works Loan Board – Loan Payment	Paid by DD £1,266.18	Approved
M Noble - Vistaprint – Picnic in the Park flyers	£37.52	Approved
IONOS - Webmail Account – July	Paid by DD £7.19	Approved
S Hurr - Parish Phone – July	£16.94	Approved
Clerk - Salary (June)	Undisclosed	Approved
HMRC - Tax (July)	Undisclosed	Approved
WSCC - Pension (July)	Undisclosed	Approved
Clerk - Parish Office (July)	£20.00	Approved
Greenscape - Grass cutting – Invoice 276	£480.00	Approved
Mark Harvey - Picnic in the Park leaflet delivery	£26.00	Approved
Rialtas Business Solutions - Annual Subscription for license and support	£154.80	Approved

#### **Receipts:**

14/7/2022 Community Account – United Magazine payment for Jubilee Tree = £100.00

18/7/2022 Community Account – Easebourne CE Primary School = £100.00

#### **Bank Account Balances (30<sup>th</sup> June 2022):**

Bank Accounts -	Community =	£ 56,879.63
	Reserve =	£ 36,010.10
	Grants =	£ 53,624.79
	Total	<u>£146,514.52</u>

It was noted that the cost of Rialtus was £624, leaving a short fall of £324.

It was also noted that it was not currently clear where the expenditure for extra CCTV camera in Easebourne Park would be taken from.

- a) Income review and opportunities (NHB, Grants, Events, CIL): It was noted that EPC would be losing monies from the current New Homes Bonus Scheme.
- b) Asset Register: Currently up to date, having added the third CCTV camera.

**6) Forecast Spend:**

- a) Sub-committee/Working Parties forecasts (including Request for Funding forms): A one off payment from the PEG group of circa £200 for environmental booklets would be received shortly.
- b) Review requests for grants/funding and actions: None received

**8 Proposals to Parish Council:** None.

**9 Next Meeting Date:** 7.00pm, 7<sup>th</sup> September 2022 in Easebourne CE Primary School, Wheelbarrow Castle, Easebourne.

Meeting closed at 7.19pm

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Chairman