



Easebourne Parish Council
Finance Committee
Minutes of Meeting held at 7.00pm on Wednesday 1st June 2022
in Easebourne CE Primary School

Present: M Noble (MN), D Pack (DP), C Sanderson (CS)

In attendance: Parish Clerk, S Hurr (SH)

1 Public Question Time: No members of the public were present, or questions received.

2 Apologies and Reasons for Absence: T Baker due to work commitments.

3 Declarations of Interest: None.

4 Minutes of 4th May 2022: The minutes were agreed as a correct record and signed.

5 Finance Report Review:

a) Report on previous month spend, cash flow, and spend approvals.

Authorisation of the payments was agreed and signed as follows:

| | | |
|--|-------------|----------|
| Pro-Tec, Invoice 166267 | £90.00 | Approved |
| Parish Online, Annual Fee | £60.00 | Approved |
| Greenscape, Invoice 273 | £792.00 | Approved |
| IONOS - Webmail Account – 203030834416 (taken by Direct Debit 18/5/2022) | £7.19 | Approved |
| Parish Phone (May 2022) | £16.39 | Approved |
| Annual Parish Meeting Refreshments (refreshments) | £9.44 | Approved |
| Annual Parish Meeting Refreshments (refreshments) | £4.50 | Approved |
| Greenscape, Invoice 274 | £1076.00 | Approved |
| Clerk, Salary (April) | Undisclosed | Approved |
| WSCC, Clerk Pension (April) | Undisclosed | Approved |
| Clerk, Parish Office (April) | Undisclosed | Approved |
| Enerveo, Electrical Monitoring at Primary School for park public conveniences - Invoice 278270 | £477.60 | Approved |

*Extra invoice presented at meeting and approved

Receipts:

Community Account –

VAT Reclaim = £104.33

Bank Account Balances (31st May 2022):

| | | |
|-----------------|-------------|--------------------|
| Bank Accounts - | Community = | £ 60,581.60 |
| | Reserve = | £ 36,007.39 |
| | Grants = | £ 53,621.13 |
| | Total | <u>£150,210.12</u> |

a) Income review and opportunities (NHB, Grants, Events, CIL): None

b) Asset Register: Currently up to date.

8 Forecast Spend:

- a) Sub-committee/Working Parties forecasts (including Request for Funding forms):
None
- b) Review requests for grants/funding and actions: None received:

9 Proposals to Parish Council: None.

10 Next Meeting Date: 7.00pm, 6th July 2022 in Easebourne CE Primary School, Wheelbarrow Castle, Easebourne.

Meeting closed at 7.11pm

Signed: _____ Date: _____
Chairman