



EASEBOURNE PARISH COUNCIL

Minutes of Parish Council Meeting held at 7.30pm on Wednesday 16th March 2022 held in Easebourne CE Primary School

Councillors Present:

J Galego (JG), A Keeling (AK), I Milne (IM), Chairman M Noble (MN), D Pack (DP), A Thomas (AT)

In attendance:

Chichester District Councillor F Hobbs (FH) and Parish Clerk S Hurr (SH)

- 1 **Visitors' questions:** None.
- 2 **Apologies and Reasons for Absence:** Apologies had been received from T Baker, E Roberts Grimsey and C Sanderson due to personal reasons.
- 3 **Report from District Councillor:** FH had provided a report prior to the meeting. FH verbally reported that with regards to the current planning application at King Edward VII, work was on-going in relation to the limited community engagement and lack of the King Edward VII Liaison Group meetings. FH further reported that the Parish Environmental Group would meet the following week and ideas from Lodsworth, and Heyshott Parish Councils were ready to be introduced at the meeting. FH suggested that the links for support for Ukrainian Refugees which had been provided by Chichester District Council could be promoted by the Parish Council (see item 12 below).

FH left the meeting at 7.36pm and did not return.

- 4 **Report from County Councillor:** A report had not been received from Cllr T Richardson.
- 5 **Chairman's Report:**

MN began by thanking all those who had been involved with the Parish Design Statement (PDS) for their work, fortitude, and persistence in pursuing the necessary process, which had been very challenging. MN confirmed that it was now nearing its final stages with the document to be consulted upon in the coming weeks with the support of South Downs National Park Authority. Once adopted the PDS will become a formal planning document providing guidance which will be taken into consideration when determining the outcome of all future planning applications within the parish (see item 8d below).

MN confirmed that a contractor had been selected for the work on the War Memorial in St Mary's churchyard. It was necessary to have appropriate weather for the work to be undertaken and hoped that this would begin in early April.

Action: SH will process the Parish Council's donation for the work when bank details are received.

MN explained that consideration was being given to creating a Highway Partnership scheme with West Sussex County Council, which would allow specific highways works to be undertaken without the requirement of the County Council's permission.

MN reported that he had met with Jonathan Russell, Chief Executive of Cowdray Estate and confirmed that the estate could potentially provide wood for the public conveniences and kiosk to be constructed in Easebourne Park. Mr Russell had also confirmed that work was progressing well on the construction of the tree houses, which will be used for holiday lets, and that a resubmission of planning applications for the three sites (Cowdray Works Yard, Egmont Road and the Old School site) would take place shortly.

MN explained that the 'Midhurst Vision' group were meeting regularly to discuss 'design' within Midhurst in relation to the street scene in North Street.

MN cited that the Annual Parish Meeting would take place on 11th May 2022 and asked that Councillors consider if they would wish to volunteer for any specific roles within the Council and which Committees they would wish to serve on. The Annual Parish Meeting hosted by the Parish Council would take place on 25th May 2022 and details of how the meeting would be presented, were shortly to be discussed by the Communications group.

MN requested that any suggestions for the Parish Environmental Group were passed to ERG.

MN reported that a virtual meeting had been held with Fernhurst Parish Council and a resident, with regards to a potential Traffic Regulation Order (TRO) to reduce the speed limit on the A286 from the driveway to Cherry Tree Cottage to Kings Drive from 50mph to 40mph to increase the safety of this section of the highway. Fernhurst Parish Council had previously submitted a TRO application over a greater section of the A286 which had not been successful. As the current revised suggested section of the highway lay within the Parish of Easebourne, MN and SH would now continue to work on the resubmission of the application/new application.

MN also reported that ERG, AT and he were due to meet shortly to further discuss the signage/pointer project which will focus on gaining County Council agreement to reduce the number of standard highway signs and replace some with more aesthetically appropriate signage for the rural nature of the parish (see item 7 below).

- 6 Declarations of interests in any matters on agenda:** IM declared an interest in relation to planning applications SDNP/21/06433 and SDNP/21/06432/FUL (see item 10 below) although this matter was for note and would not be discussed at the meeting.

7 Confirmation of minutes and Review of Actions:

Action to be carried over: IM awaiting CDC to complete a site visit and survey to assess the newly refurbished bus shelters (outside St Mary's Church and near to Conifers School) for potential litter bin installation and maintenance. There has been an on-going issue with lack of personnel at CDC to carry out site visits and surveys.

Action to be carried over: MN and AT to meet to discuss future-plans for managing highways related work and projects.

Action to be carried over: AT, ERG and MN to meet to discuss the 'pointers' project.

The Minutes of the meeting held on 12 January 2022 proposed as a true record by IM, seconded by AK and agreed by all present and signed by the Chairman.

8 Correspondence and invitations received:

Date	Details	Actions
March 2022	Clerks & Councils Direct publication	Passed to AK

9 Reports from the Committees and Working Parties:

- a) Community and Environment Committee: Minutes of 9th February 2022 circulated prior to the meeting.
- b) Finance Committee: Minutes of 2nd February 2022 and 2nd March 2022 circulated prior to the meeting. JG sought clarification regarding the amount currently held in the bank accounts, and SH responded that the

majority of the funds were allocated for the construction of the public conveniences and kiosk in Easebourne Park.

- c) Planning Committee: (See item 10 below).
- d) Parish Design Statement (PDS) update: Final draft of PDS circulated prior to meeting. It was proposed by MN, seconded by AK and agreed by all present that the Parish Council pass a **Resolution** that the PDS consultation be undertaken as one of the final parts of the necessary process for the Statement to be adopted as a formal planning document.

10 Planning:

Number	Address	Detail	Easebourne PC Consultee Comments
SDNP/21/05415/LIS	3 River Ground Stables, Visitor Centre, Easebourne Lane, Easebourne	Minor alterations to the building, create a single toilet and store	No Objection
SDNP/21/04685/HOUS	8 Brackenwood, Easebourne	Proposed single storey rear extension timber orangery (amendment to permission SDNP/18/00663/HOUS)	No Objection, but to note Dark Skies Policy/request fitment of night-time blind and request adherence to recommendations regarding wildlife
SDNP/21/06158/TCA	Henley Hill House, Henley Old Road, Henley, Easebourne	Notification to fell 1 no. Western Red Cedar tree (quoted as T1)	Objection, suggest crown thinning/lifting/reducing
SDNP/21/06365/CDN	Cowdray Park A272, Easebourne Street to Heath End Lane, Easebourne	Variation of conditions 2 (plans), 16 (materials), 18 (Landscaping) and 28 (lighting) relating to planning approval: SDNP/20/03650/CND (variation of original consent 20/01693), to allow for the new position of unit 4.	No Objection
SDNP/21/06433/LIS	The Chapel, Kings Drive, Easebourne	Structural repair, refurbishment, and internal alterations to enable use for restaurant and retail (Class E).	To note commonality in relation to comments made regarding SDNP/21/06432/FUL
SDNP/21/06432/FUL	Land at Kings Green East, Land at Superintendent's Drive & The Chapel King Edward VII Estate, Easebourne	Comprehensive planning application to include a 2 No phases of Class C2 (Extra Care) development comprising of 84 units (King Green East) and 14 dwellings (Superintendent's Drive), care facilities, internal and external communal amenity areas, car parking, landscaping and planting, refuse and recycling storage, pedestrian and vehicular access and links. Structural repair, refurbishment, fit out and change of use for Restaurant and Retail (Class E) purposes the Grade II* listed former Chapel building.	Objection with comments submitted regarding concerns with overall application, water, transport (accessibility), parking, lack of affordable houses, ecology, design, and community engagement.
SDNP/21/05214/HOUS	1 Canada Grove, Easebourne	Single storey rear extension with revised access to garden.	No Objection

SDNP/21/06111/HOUS	Lamorna, 6 Dodsley Grove, Easebourne	Rear single storey extension.	No Objection, but to note Dark Skies Policy/request fitment of night-time blinds
SDNP/21/06260/FUL	Old Henley, The Lodge, Henley Old Road, Henley, Easebourne	Demolition and replacement dwelling.	No Objection, but to note Dark Skies Policy/request fitment of night-time blinds

- 11 Queen's Jubilee Events:** MN confirmed that two events would be held in celebration of the Queen's Jubilee. The first of which was a formal event in conjunction with Midhurst Town Council on Thursday 2nd June 2022 which would involve the lighting of a beacon on St Ann's Hill in Midhurst, followed by the signing of a specially composed song by the Midhurst Community Choir, and the sounding of a bugle. On Saturday 4th June 2022 from 12.00 to 16.00, a joint free event between Midhurst Town Council, Cowdray Estate and the Parish Council will be held at The Ruins, which will include the provision of refreshments, music and entertainment. Councillors will be required to support the event on the day with marshalling and litter picking.

The planting of Jubilee Trees was discussed following receipt of an email from the Easebourne Guide leader, and it was agreed that local organisations and businesses would be invited to make a donation for Jubilee trees. SH also confirmed that currently £50 from a resident was in the 'Carbon Corner' fund which could also be utilised for this project.

Action: Communications group to meet to discuss the publicising of the potential for local organisations and businesses to donate funds for jubilee trees.

The potential installation of a Jubilee Drinking Fountain in Easebourne Parish was also debated and IM cited a particular model which provided drinking fountains at differing heights for adults, children and dogs.

Action: IM to investigate potential drinking fountains.

- 12 Emerging Ukrainian humanitarian crises:** IM sought clarification regarding anything that the Parish Council could currently undertake in relation to this matter. MN confirmed that relevant information provided nationally and by Chichester District Council had been made available on the website. It was further agreed to support any appropriate requests received from the County Council regarding this matter.
- 13 Councillor Co-option:** MN reported that one potential candidate was unable to attend the current meeting but planned to do so at the May meeting. MN also reported that other potential candidates had shown interest in becoming Councillors.

13 Dates for next meetings all at Easebourne CE Primary School

Wednesday 6th April 2022

7.00pm Finance Committee Meeting

7.30pm Planning Committee Meeting

Wednesday 13th April 2022

7.00pm Communications and Environment Committee

Wednesday, 4th May 2022

7.00pm Finance Committee Meeting

7.30pm Planning Committee Meeting

Wednesday 11th May 2022

7.00pm Easebourne Parish Council Annual Parish Meeting

Wednesday 25th May 2022

7.30pm Annual Parish Meeting (hosted by the Parish Council)

The meeting closed at 8.35pm

Signed..... Date.....

Mike Noble

Chairman