



**Easebourne Parish Council**

**Finance Committee**

**Minutes of Meeting held at 7.00pm on Wednesday 2<sup>nd</sup> March 2022  
in Easebourne CE Primary School**

**Present:** M Noble (MN), D Pack (DP) Chairman C Sanderson (CS)

**In attendance:** Parish Clerk, S Hurr (SH)

- 1 Public Question Time:** No members of the public were present, or questions received.
- 2 Apologies and Reasons for Absence:** Cllrs T Baker and A Keeling due to personal reasons.
- 3 Declarations of Interest:** None.
- 4 Minutes of 2<sup>nd</sup> February 2022:** The minutes were agreed as a correct record and signed.

**Carry-Forward Action:** DP to contact Rev Cannon Welsman regarding the offer of a cut of grass and hedges in the Burial Ground.

**Action:** MN to check if Cllr A Thomas submitted the Community Infrastructure Levy application.

**5 Finance Report Review:**

- a) Report on previous month spend, cash flow, and spend approvals:

Authorisation of the payments was agreed and signed as follows:

JRB, Dog Gloves – Invoice 23539	£98.70	Approved
Pro Tec, Security Inspections for Easebourne Park – Invoice 11463	£102.00	Approved
Pro Tec, Security Inspections for Easebourne Park – Invoice 11513	£72.00	Approved
M Noble, Newsletter Leaflets	£100.23	Approved
S Hurr, The Notebook (shop) - Pen for London Bridge	£15.50	Approved
M Noble, Post Clip	£18.96	Approved
IONOS, Website – Invoice 203029585658	£7.19	Approved
S Hurr, Parish Phone, Vodafone (February)	£15.70	Approved
Greenscape , Playground inspections – Invoice 272	£90.00	Approved
Clerk, Salary (February)	Undisclosed	Approved
WSCC, Clerk Pension (February)	Undisclosed	Approved
Clerk, Parish Office (February)	Undisclosed	Approved

**Receipts:** Community Account - £50 Carbon Corner Donation

**Bank Account Balances (28<sup>th</sup> February 2022):**

Bank Accounts -	Community =	£ 34,028.12
	Reserve =	£ 36,006.49
	Grants =	£ 47,897.73
	Total	<u>£117,932.34</u>

- b) Income review and opportunities (NHB, Grants, Events, CIL): (See 4 Action, above)
- c) Asset Register: Currently up to date.

**6 Forecast Spend:**

- a) Sub-committee/Working Parties forecasts (including Request for Funding forms): A Request for Funding form was submitted to replace the previous Website support contractor. Three quotations for an hourly rate had been obtained, and it was agreed that Richard Green would be contracted for this work.
- b) Review requests for grants/funding and actions: A request for funding had been received from the Midhurst Cricket Club. It was agreed to provide a grant of £75.00

**7 Proposals to Parish Council: None.**

**8 Next Meeting Date:** 7.00pm, 6<sup>th</sup> April 2022 in Easebourne CE Primary School, Wheelbarrow Castle, Easebourne.

Meeting closed at 7.31pm

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Chairman