



## EASEBOURNE PARISH COUNCIL

### Minutes of Parish Council Meeting held at 7.30pm on Wednesday 12<sup>th</sup> January 2022 held in Easebourne CE Primary School

#### Councillors Present:

T Baker (TB), J Galego (JG), I Milne (IM), Chairman M Noble (MN), D Pack (DP),  
Vice-Chairman C Sanderson (CS)

#### In attendance:

Chichester District Councillor F Hobbs (FH) and Parish Clerk S Hurr (SH)

- 1 Visitors' questions:** None.
- 2 Apologies and Reasons for Absence:** Apologies received from Cllr C Cantlon, Cllr A Keeling and Cllr F Roberts Grimsey due to personal reasons. Apologies had not been received from Cllr A Thomas and West Sussex County Council (WSCC) Cllr T Richardson.
- 3 Report from District Councillor:** FH had provided a report prior to the meeting. FH reported that each of his parishes (Easebourne, Heyshott and Lodsworth) now had representatives leading on climate change initiatives and would be looking to establish a 'top ten' of measures which be taken to combat this issue. FH explained that he will organize a meeting of the representatives.

Further development at King Edward VII and at the Syngenta site near Fernhurst was discussed and the potential impact on infrastructure, notably highways.

FH asked if there were plans to improve the access to Easebourne Park from the east end of Wheelbarrow Castle and MN responded that a Community Infrastructure Levy (CIL) bid had been previously submitted for a fully accessible path, but this had not been successful, however a similar bid would be submitted for CIL funding next month.

*FH left the meeting at 7.47pm and did not return.*

- 4 Report from County Councillor:** A report had not been received from Cllr T Richardson.
- 5 Chairman's Report:** MN explained that Cllr C Cantlon had taken the decision to resign from the Parish Council for personal reasons. MN thanked Cllr Cantlon for her work on the Parish Council.

MN confirmed that the annual Parish Council newsletter was being progressed and would be sent out in February.

The Platinum Jubilee was discussed, and it was agreed to propose a joint event with Midhurst Town Council (MTC).

**Action:** SH to request whether MTC would be amenable to holding a joint Platinum Jubilee event with the Parish Council.

*Post meeting: MTC welcome holding a joint Platinum Jubilee event.*

MN reported that a CIL bid would be submitted again for the proposed new path into Easebourne Park (see agenda item 3 above).

MN confirmed that a Communications and Environment Committee meeting would be arranged for February.

MN thanked IM for providing significant information to members of the Graffham Recreation Committee, who had sought advice, having been impressed with the facilities at Easebourne Park.

MN reported that the proposed refurbishment of the War Memorial in St Mary's Churchyard was progressing well, a contractor had been engaged, but the required documentation has not yet been completed.

**6 Declarations of interests in any matters on agenda: None**

**7 Confirmation of minutes and Review of Actions:**

**Action to be carried over:** IM awaiting CDC to complete a site visit and survey to assess the newly refurbished bus shelters (outside St Mary's Church and near to Conifers School) for potential litter bin installation and maintenance. There has been an on-going issue with lack of personnel at CDC to carry out site visits and surveys.

**Action to be carried over:** MN and AT to meet to discuss future-plans for managing highways related work and projects.

**Action to be carried over:** MN and AT to request a virtual meeting with the Jonathan Russell, Chief Executive at Cowdray Estate, to discuss and share potential future ideas and initiatives for use of open estate land.

**Action to be carried over:** AT, ERG and MN to meet to discuss the 'pointers' project.

MN thanked Cllr Richardson for his assistance in progressing discussions with officers at WSCC. regarding connecting proposed public conveniences and kiosk with utilities at Easebourne CE Primary School.

**The Minutes of the meeting held on 10<sup>th</sup> November 2021** were proposed as a true record by IM, seconded by CS and agreed by all present and signed by the Chairman.

**8 Correspondence and invitations received:**

Date	Details	Actions
January 2022	Clerks & Councils Direct publication	Passed to MN
23 <sup>rd</sup> December 2021	Parish Council copied into a letter sent by Midhurst Town Council to Southern Water regarding	Parish Council to forward a letter of support and request that MTC keeps it up to date with any responses/ developments Action: Clerk
4 <sup>th</sup> January 2022	Email from Hannah Burton, Chair of Stedham and Iping Rivers Committee	Parish Council to forward a letter of support and request that MTC keeps it up to date with any responses/ developments Action: Clerk

**Reports from the Committees and Working Parties:**

- a) Communications (Volunteering and Staffing): No report on this occasion (see agenda item 5, and reference to the proposed Parish Council newsletter).
- b) Emergencies and Winter Planning: No report on this occasion.
- c) Finance Committee: See item 10 and Appendix one.
- d) Footpaths: No report on this occasion.
- e) Highways: No report on this occasion.
- f) Planning Committee: See 11 below. (King Edward VII Liaison: no report on this occasion).
- g) Easebourne Park: Report circulated prior to the meeting. IM confirmed the siting of the proposed public conveniences and kiosk which would be within the range of the CCTV, and agreement had been gained to connect the building to necessary utilities (power, water, and sewage) at Easebourne CE Primary School. JG requested a plan of the building.

**Action:** IM to provide a plan of the building to JG.

IM proposed that that expenditure on the proposed public conveniences and kiosk should now be approved, which was seconded by DP, agreed by all present and **Resolved** that necessary expenditure could be initiated.

- h) Parish Design Statement (PDS) update: Report circulated prior to meeting. CS reported that Chris Paterson, the responsible officer at South Down National Park had telephoned him earlier in the day and confirmed he would write shortly. Mr Paterson had also explained that the planning officers had received a copy of the draft PDS and therefore would take note of its details when considering planning applications.

**Action:** MN and SH to organise a meeting of the new Community & Environment Committee prior to the next full Council Meeting (to incorporate Highways, Footpaths and Emergencies & Winter Planning, and Communications (Volunteers and Staffing) {to become Communities & Projects}).

**10 Finance:**

- a) To note payments made – provided prior to meeting (see appendix one). JG sought clarification regarding the cost of the Corten steel planters and MN responded that a professional Garden Designer had been employed to advise and direct the project and the positioning of planters had been approved and licenced by WSCC Highways. MN added that the sign that was currently obscuring one of the planters was due to be relocated.
- b) To note payments received - Provided prior to meeting (see appendix one).

**11 Planning:**

Number	Address	Detail	Easebourne PC Consultee Comments
SDNP/20/03861/HOUS	4 Fox Road, Easebourne	Single storey rear and side extension	No objection but draw attention to the Dark Skies policy in relation to two Velux windows.

SDNP/20/04305/ADV	Land North of Moor Farm, Cowdray Park, Easebourne	1 no. directional roadside signage	No objection.
SDNP/21/05395/TCA	Ramshill, Easebourne Street, Easebourne	Notification of intention to fell 1 no. Common Beech tree (T1), 1 no. Douglas Fir tree (T2) and 2 no. Lawson Cypress trees (T3 & T4).	Objection on grounds that trees should only be felled if condition is poor.
SDNP/21/05447/HOUS	11 Hurst Park, Easebourne	Proposed annex and revised parking with amended landscaping.	No objection.
SDNP/21/05608/HOUS	Henley Hill House, Henley Old Road, Henley, Easebourne	Replacement single storey side extension.	No objection, but support recommendations regarding Bat Survey Report and those of Environment Officer regarding nest birds and hedgehogs.

**12 Draft Budget 2022-23 Final Version:** The draft budget final version was circulated prior to the meeting. JG sought clarification regarding the decrease in the allocation for Councillor training and SH explained that currently training was accessible via on-line courses which were cheaper than traditional face to face courses. JG proposed the budget, which was seconded by IM and agreed by all present and **Resolved** that the precept request of £66,669 would be submitted to Chichester District Council.

**13 Dates for next meetings all at Easebourne CE Primary School**

Wednesday 2<sup>nd</sup> February 2022  
7.00pm Finance Committee Meeting  
7.30pm Planning Committee Meeting

Wednesday 2<sup>nd</sup> March 2022  
7.00pm Finance Committee Meeting  
7.30pm Planning Committee Meeting

Wednesday 9<sup>th</sup> March 2022  
7.30pm Easebourne Parish Council Meeting

*To note: February date for Community & Environment Committee to be confirmed*

The meeting closed at 8.38pm

Signed..... Date.....  
Mike Noble  
Chairman