



## Easebourne Parish Council

### Finance Committee

#### Minutes of Meeting held at 7.00pm on Wednesday 2<sup>nd</sup> February 2022 in Easebourne CE Primary School

**Present:** T Baker (TB), M Noble (MN), D Pack (DP)

**In attendance:** Parish Clerk, S Hurr (SH)

- 1 Public Question Time:** No members of the public were present, or questions received.
- 2 Apologies and Reasons for Absence:** Cllrs C Sanderson and A Keeling due to personal reasons.
- 3 Declarations of Interest:** None.
- 4 Minutes of 5<sup>th</sup> January 2022:** The minutes were agreed as a correct record and signed.

**Carry-Forward Action:** SH to contact Rev Cannon Welsman regarding the offer of a cut of grass and hedges in the Burial Ground.

#### 5 Finance Report Review:

- a) Report on previous month spend, cash flow, and spend approvals:

Authorisation of the payments was agreed and signed as follows:

|  |             |          |
|--|-------------|----------|
| Pro Tec, Security Inspections for Easebourne Park          | £90.00      | Approved |
| S Hurr, Printer Paper                                      | £5.00       | Approved |
| S Hurr, Vodafone (January) Mobile Phone Contract           | £15.00      | Approved |
| S Hurr, Box for London Bridge                              | £7.99       | Approved |
| Clerk, Salary (January)                                    | Undisclosed | Approved |
| Clerk, Tax (January)                                       | Undisclosed | Approved |
| <i>To note: none this month due to change in tax code.</i> |             |          |
| Clerk, Pension (January)                                   | Undisclosed | Approved |
| Clerk Parish Office (January)                              | £20.00      | Approved |

#### **Receipts:** Community Account -

£13,446.00, 14<sup>th</sup> January 2022 New Homes Bonus

£3,762.63, 28<sup>th</sup> January 2022 VAT

#### **Bank Account** Balances (31<sup>st</sup> January 2021):

|                 |             |                           |
|-----------------|-------------|---------------------------|
| Bank Accounts - | Community = | £ 60,534.40               |
|                 | Reserve =   | £ 36,006.49               |
|                 | Grants =    | <u>£ 22,748.83</u>        |
|                 | Total       | <u><u>£119,289.72</u></u> |

b) Income review and opportunities (NHB, Grants, Events, CIL):

**Action:** MN to discuss the resubmission of the 2021 CIL application with Cllr A Thomas.

c) Asset Register: Had been updated and circulated prior to the meeting.

**6 Forecast Spend:**

a) Sub-committee/Working Parties forecasts (including Request for Funding forms):  
None received.

b) Review requests for grants/funding and actions: None received

**Action:** SH to confirm the total spend of the grants budget allocation.

**7 Proposals to Parish Council:** None.

**8 Next Meeting Date:** 7.00pm, 2<sup>nd</sup> March 2022 in Easebourne CE Primary School,  
Wheelbarrow Castle, Easebourne.

Meeting closed at 7.15pm

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Chairman