



**Easebourne Parish Council**

**Finance Committee**

**Minutes of Meeting held at 7.00pm on Wednesday 3<sup>rd</sup> November 2021  
in Easebourne CE Primary School**

**Present:** T Baker (TB), A Keeling, M Noble (MN), D Pack (DP), C Sanderson (CS)

**In attendance:** Parish Clerk S Hurr (SH)

**1 Public Question Time:** No members of the public were present, or questions received.

**2 Apologies and Reasons for Absence:** None, all present.

**3 Declarations of Interest:** None.

**4 Minutes of 6<sup>th</sup> October 2021:** The minutes were agreed as a correct record and signed.

**Carry-Forward Action:** SH to contact Rev Cannon Welsman regarding the offer of a cut of grass and hedges in the Burial Ground.

**5 Finance Report Review:**

- a) Report on previous month spend, cash flow and spend approvals: SH confirmed that two invoices had arrived during the course of the day, which were from Pro-Tec and Greenscape. Authorisation of the payments was agreed and signed as follows:

		Approved
Medlams Surveys, Wheelbarrow Castle Topographical Survey – Invoice - 1566	£480.00	Approved
Mark Harvey, Midhurst Local, PIP Leaflet Delivery – Invoice 8798	£26.00	Approved
Pro-Tec, Park Security – Invoice PSM 11275	£90.00	Approved
I Milne, Boston Seeds (daffodil bulbs) – Order Number - 484741	£136.00	Approved
I Milne, Blackmoor (fruit trees) – Invoice 46985332	£287.12	Approved
S Hurr, Vodafone (October), Mobile Phone Contract	£9.44	Approved
Clerk, Salary (October)	Undisclosed	Approved
Clerk, Tax (October)	Undisclosed	Approved
Clerk, Pension (October)	Undisclosed	Approved
Clerk Parish Office (October)	£20.00	Approved
Greenscape, Grass Cutting Services – Invoice 271	£1,140.00	Approved

**Receipts:**

Community Account – 1<sup>st</sup> October 2021 = £10,000 National Lottery Funding

**Bank Account Balances (31<sup>st</sup> October 2021):**

Bank Accounts -	Community =	£ 50,709.31
	Reserve =	£ 36,005.90
	Grants =	<u>£ 23,435.60</u>
	Total	<u>£110,150.81</u>

- b) Income review and opportunities (NHB, Grants, Events, CIL) MN reported that and Cllr Ian Milne and he would submit an application to the Boltini Trust in respect of the proposed public conveniences and pop-up kiosk.
- c) Asset Register: Seven Corten steel planters to be added shortly.

**6 Forecast Spend:**

- a) Sub-committee/Working Parties forecasts (including Request for Funding forms): None received.
- b) Review requests for grants/funding and actions: A request for a contribution to the restoration of the War Memorial in St Mary's Churchyard, for £468.?? AK proposed a contribution of £500, which was seconded by TB and agreed by all present.

**Action:** MN to secure details for payment and pass to SH.

**7 Proposals to Parish Council:** None

**8 Next Meeting Date:** 7.00pm 3rd November 2021 in Easebourne CE Primary School, Wheelbarrow Castle, Easebourne.

Meeting closed at 7.16pm

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Chairman