



**Easebourne Parish Council**

**Finance Committee**

**Minutes of Meeting held at 7.00pm on Wednesday 4<sup>th</sup> August 2021  
in the Refectory**

**Present:** A Keeling (AK), M Noble (MN), C Sanderson (CS), David Pack (DP)

**Minutes taken by:** A Keeling

**1 Public Question Time:** No members of the public were present, or questions received.

**2 Apologies and Reasons for Absence:** T Baker (TB) due to personal commitments and Parish Clerk S Hurr (SH) due to annual leave.

**3. Declarations of Interest:** None.

**4 Minutes of 7<sup>th</sup> July 2021:** The minutes were agreed as a correct record and signed.

**5 Finance Report Review:**

Pro Tec Security Inspections, Invoice PSM 11027	£72.00	Approved
Playsafety Limited, ROSPA Play Equipment Inspection Invoice 56011	£132.60	Approved
St Mary's Church PCC, Hall Hire Invoice 009/21	£37.50	Approved
S Hurr, Parish Phone (July) Invoice 259331506	£26.94	Approved
Public Works Loan Board, PWLB Loan Repayments	£1,266.18	Approved
Southern Loo Hire, for Picnic in the Park, Invoice	£180.00	Approved
M Noble, Vistaprint Picnic in the Park Leaflet Printing Invoice 9433066592	£37.37	Approved
I Milne Alternation of Picnic in the Park Banner	£36.00	Approved
Gravelmaster Ltd, Playbark (4 bags) Invoice 171819	£404.00	Approved
Playsafe Playgrounds Ltd, Runway repair Invoice 7291	£120.00	Approved
Clerk, Salary (July)	Undisclosed	Approved
Clerk, HMRC (July)	Undisclosed	Approved
Clerk, Pension (July)	Undisclosed	Approved
Clerk Parish Office (July)	£20.00	Approved

**Receipts:** 13/7/2021 – CDC £924.00 (return of refund for a returned application {21/00250/FUL PP-09412454})

**Bank Account Balances (31<sup>st</sup> July 2021):**

Community =	£ 20,048.22
Reserve =	£ 36,004.69
Grants =	<u>£ 23,513.16</u>

Total £ 79,566.07

- a) Income review and opportunities (NHB, Grants, Events, CIL) MN reported he had applied for the New Homes Bonus application £13,446
- b) Asset Register: Up to date.
- c). Grant for Midhurst Green Volunteers was approved. CS proposed, MN seconded, all present in favour.

**Action:** MN to inform Green Volunteers that they will receive a grant.

**6. Forecast Spend:**

- a) Sub-committee/Working Parties forecasts (including Request for Funding forms): None

**Action:** MN to process Midhurst Local invoice as Clerk is on annual leave

**7. Proposals to Parish Council:** None

- 8. **Next Meeting Date:** 7.00pm 1<sup>st</sup> September 2021 in the Old Library, Knockhundred Row, Midhurst as the Refectory is no longer available for hire.

Meeting closed at 7.10pm

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Chairman