



Easebourne Parish Council

Finance Committee
Minutes of Meeting held at 7.00pm on Wednesday, 3rd February 2021
Held virtually via Zoom

Present: T Baker (TB), A Keeling (AK), M Noble (MN), C Sanderson (CS)

In attendance: Parish Clerk S Hurr (SH)

- 1 **Public Question Time:** No members of the public were present, or questions received.
- 2 **Apologies and Reasons for Absence:** J Galego gave apologies due to a prior engagement.
- 3 **Declarations of Interest:** None.
- 4 **Minutes of 6th January 2021:** Agreed as a correct record (to be signed by the Chairman when in person meetings resume).
- 5 **Finance Report Review:**

- a) Report on previous month spend, cash flow and spend approvals: Payments were discussed and authorisation agreed (to be signed by the Chairman when in person meetings resume) as follows:

Easebourne CE Primary School Grant for Well-being Support*	£500.00	Paid
M Noble, Cork Board (Bus Shelter Notice Boards)	£43.96	Approved
S Hurr, Parish Phone (January)	£26.51	Approved
Nathan Blatherwick, Tree Sculptures, Invoice 73**	£500.00	Paid
M Noble, Newsletter Printing, Invoice	£87.63	Approved
Clerk, Salary (January)	Undisclosed	Approved
Clerk, HMRC (January)	Undisclosed	Approved
Clerk, Pension (January)	Undisclosed	Approved
Clerk Parish Office (January)	£20.00	Approved
Midhurst Local, Newsletter Delivery, Invoice	£26.00	Approved

* Easebourne CE Primary School Grant approved for payment at 13th January 2021 full Parish Council

** Payment within seven days for Tree Sculpture invoices previously agreed (also see 5b)

Bank Accounts @ 31 st January 2020	
Community	£ 41,514.21
Reserve	£ 4,004.21
Grants	£ 13,246.00
Total	£58,764.42

- b) Income review and opportunities (NHB, Grants, Events, CIL) Receipts: VAT Reclaim: £12,000.16 received.

MN reported that a Community Infrastructure Levy (CIL) application had been submitted for £75,000 by Cllr A Thomas to fund a fully accessible slope into Easebourne Park from Wheelbarrow Castle and provide improved cycling links within the village of Easebourne. MN commented on the high quality of the application, but also

reported that Cllr Thomas did not think it was likely to be successful on this occasion due to recent success in gaining funds, but could be resubmitted at the next funding round.

MN will request that Cllr Milne makes application to draw down the allocated CIL funds of £2,500 for the tree sculptures.

Action: MN to request Cllr Milne to apply for draw down from the allocated CIL funds for the tree sculptures.

SH reported that the precept request of £66,619 had been submitted to Chichester District Council and an acknowledgement of the request received.

c) Asset Register: Currently up to date.

6 Forecast Spend:

- a) Sub-committee/Working Parties forecasts (including Request for Funding forms): None
- b) Review requests for grants/funding and actions: None.

7 Proposals to Parish Council: None

8 Next Meeting Date: 7.00pm 3rd March 2021 (to be held virtually)

Meeting closed at 7.13pm

Signed: _____ Date: _____
Chairman

