



Easebourne Parish Council

Finance Committee

Minutes of Meeting held at 7.00pm on Wednesday, 6<sup>th</sup> January 2021

Held virtually via Zoom

Present: T Baker (TB), J Galego (JG), A Keeling (AK), M Noble (MN), C Sanderson (CS)

In attendance: Parish Clerk S Hurr (SH)

- 1 Public Question Time: No members of the public were present.
2 Apologies and Reasons for Absence: None, all present.
3 Declarations of Interest: None.
4 Minutes of 2nd December 2020: Agreed as a correct record (to be signed by the Chairman when in person meetings resume). All actions from the minutes had been completed.
5 Finance Report Review:

a) Report on previous month spend, cash flow and spend approvals: Payments were discussed. AK queried the two payments in a single month for Nathan Blatherwick, and MN responded that the contractor had been recommended by South Downs National Park, the work would be funded by Community Infrastructure Levy and the terms and conditions for invoices to be paid within a week of receipt, had been agreed. Authorisation was agreed (to be signed by the Chairman when in person meetings resume) as follows:

Table with 3 columns: Description, Amount, Status. Rows include Home-Start Grant\*, Pro-Tec, Security Inspections for Easebourne Park, I Milne, Defibrillator, Nathan Blatherwick, Tree Sculptures Invoice 63, F Davies, Fibreboard for Bus Stops, S Hurr, Parish Phone, Public Works Loan Board loan repayment, Nathan Blatherwick, Tree Sculptures Invoice 68, Clerk Salary, Clerk HMRC, Clerk Pension, Clerk Parish Office.

\*Home-Start Grant approved for payment at December meeting.

Table with 2 columns: Category, Amount. Title: Bank Accounts @ 31st December 2020. Rows: Community, Reserve, Grants, Total.

- b) Receipts: New Homes Bonus = £11,120.05 Reserve Account Interest = £0.10 and Grants Account Interest = £0.33p
c) Asset Register: A revised asset register had been provided which included the scooter track as the Parish Council's latest acquisition.

6 Forecast Spend:

- a) Sub-committee/Working Parties forecasts (including Request for Funding forms): None
b) Review requests for grants/funding and actions: None.

7 Proposals to Parish Council: As recorded on the previous December minutes of the Finance Committee, Version 6 of the 2021/22 budget with a request for a precept of £66,619 will be presented for final agreement at full Parish Council on 13th January 2021 as a separate agenda item.

8 Next Meeting Date: 7.00pm 3rd February 2021 (to be held virtually)

Meeting closed at 7.15pm

Signed: \_\_\_\_\_ Date: \_\_\_\_\_
Chairman