

Easebourne Parish Council
Finance Committee
Minutes of Meeting held at 7.30pm on Wednesday 7th August 2019,
in the Refectory (behind St Mary's Church, Easebourne)

Present: T Baker (TB), J Galego (JG), A Keeling (AK) M Noble (NM)

1 Public Question Time: No members of the public were present.

2 Apologies and Reasons for Absence: Cllr C Sanderson due to family commitments and the Clerk S Hurr due to sickness.

3 Declarations of Interest: None

4 Minutes: The minutes of 3rd July 2019 were agreed and signed.

5 Review of Actions (from last meeting):

Action and carry-over Action: CS to become a signatory on the bank account. CS has not yet completed process to become a bank account signatory

Action and carry-over Action: MN and Cllr I Milne have submitted the New Home Bonus application.

Action and carry-over Action: JG is still awaiting a response from Darren Rolfe and his team regarding work on refurbishing the bus shelters.

Action completed: SH confirmed that information regarding costs of refurbishment of mile marker had been passed to the interested resident a second time.

Action completed: SH has paid the grant to Midhurst Community Bus.

Action completed: MN has ordered Rialtos Business Solutions finance software and training for SH has been booked for 23rd August 2019.

Action and carry-over Action: MN will purchase a Parish Council Laptop.

Action and carry-over Action: MN to request SH via budget to Easebourne Park and Grass-cutting.

6 Finance Report Review:

- a) Report on previous month spend, cash flow and spend approvals: Payments were discussed, and signed for authorisation by the Chairman as follows:

I Milne, Bamboo Canes for Easebourne Park	£3.29	Approved
St Mary's PCC, Room Hire (June)	£20.00	Approved
I Milne, Cate Catch	£8.99	Approved
I Milne, Gate Lock	£8.99	Approved
M Noble, Watering Equipment	£152.15	Approved
S Hurr, Parish Phone (July)	£26.13	Approved
Glasdon, Mental Pubic Bin	£378.68	Approved
M Noble, Picnic in the Leaflets	£50.61	Approved
PWLB, Loan Payment	Direct Debit, £1,266.18	
Came & Company Insurance	£761.10	Approved
Greenscape, Grass-Cutting/Playground Inspection	£888.00	Approved
N Sore, Copying/Printing	£91.15	Approved
Clerk Salary (July)	Undisclosed	Approved
HMRC Payment (July)	Undisclosed	Approved
Clerk Pension (July)	Undisclosed	Approved
Clerk Home as Parish Office (July)	£20.00	Approved
Playsafe Playground, Installation of Play Equipment	£33,600.00	Approved
N Sore, Copying/Printing	£26.82	Approved
N Sore, Kerrytype Printing	£27.90	Approved

b) Receipts: School Fete £164 (£60 banked, £104 retained for float for Church Fete)

c) Asset Register: is up to date.

7 Forecast Spend:

a) Sub-committee/Working Parties forecasts (including RFFs): None received.

b) Review requests for grants/funding and actions: None received.

8 Proposals to Parish Council: None

9 Next Meeting Date: 7.30pm, 4th September 2019, in the Refectory

Meeting closed at 8.04pm

Signed: _____ Date: _____

Chairman

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