

Minutes of the Meeting held on Wednesday 10th September 2014

Present: Mr A Revill (Chairman), Mr J Galego, Dr I Goodall, Mrs H Grantham, Dr A Guyatt, Mr I Heustice, Mrs J Macdonald-Lawson, Mr F Martin, Mr D Pack, Mr M Taylor, Mr A Thomas, Mr M Brown (WSCC), Mrs E Hamilton (CDC) and the Clerk.

The first ten minutes were available for the public to express a view or ask questions about any item on the Agenda.

Before the meeting Mr Craig Stead, who had arranged for the defibrillator to be supplied and fitted, in his role as a volunteer with the South East Coast Ambulance Service, gave a brief demonstration of its function. He was thanked for providing this equipment.

36 Apologies for Absence: none

37 Declaration of Interest: none

38 The Minutes of the meeting held on 9th July 2014: acceptance as a true record was proposed by Mr Taylor, seconded by Mrs Macdonald-Lawson, All in favour.

39 Appoint Vice-chairman: Mrs Macdonald-Lawson was proposed by Dr Guyatt, seconded by Dr Goodall with All in favour.

40 Clerk Vacancy: Mr Revill outlined the timetable for the appointment of a new Clerk. Interviews should be held on 18th September and the full Parish Council to meet, briefly, on 24th September to approve the appointment (subject to suitable candidate).

41 Panels membership: Mr Pack resigned from the Playground Panel and was replaced by Mrs Grantham. Thanks were extended to Mr Pack who had served on this panel for 10 years. Since the last meeting Dr Goodall has resigned from the Planning Panel and has been replaced by Mrs Grantham. It was felt that 4 members for the Planning Panel were sufficient.

42 Report from District Councillor: Mrs Hamilton reported that the next meeting of the NW Forum is on 17th September at the Grange. The next All Parishes meeting with CDC is on 21st October. Mrs Hamilton was asked about affordable housing in the area for essential workers such as teachers, health workers etc. She advised that anyone needing low cost housing should register with the CDC Housing department and have a local connection. Leaflets are available about becoming a District/Parish Councillor for the 2015 elections.

43 Report from County Councillor: Mr Brown confirmed that Lutener Road would be closed on 15th September for the one-way signage to be deployed. A school safety zone in Wheelbarrow Castle is scheduled for WSCC 2015/2016 financial year. A meeting with Mr Brown to be arranged to discuss the slow progress of the lease for the Wheelbarrow Castle Field (see Agenda item 50).

44 WSCC Highways: the following projects are under consideration by WSCC Highways on their Community Issues List. Double yellow lines on Easebourne Lane, extension of the 30mph speed limit on Hollist Lane, introduction of 40mph speed limit on Kings Drive, extension of speed limit (40mph) to include entrance to Cowdray Golf Club, create new crossing point at North Mill roundabout, investigate possibility of creating a drop-off point on

Dodsley Lane for Academy pupils, to avoid congestion, investigate traffic calming measures at Cowdray end of village, install traffic calming measures on Dodsley Lane to support the 30mph speed limit. Permission has been granted to erect a safety mirror on the lamppost at the BP garage. Mr Thomas to source suitable mirror/bracket. The trees on High Path (from Medical Centre to Dodsley Grove) have been inspected by WSCC Arboriculturist and will be attended to in due course. Dodsley Lane will need road closure order for work to be carried out.

45 Finance:

a) The following payments (cheque numbers 100-) were noted

283	P & P Decorators, paint and renovate phone box	250.00
284	B Wegg, strim playground	15.00
285	Pro Tec Security, annual surveillance of playground	75.00
286	PKF Littlejohn, external audit of accounts for year ended 31.03.14	120.00
287	Playsafety, playground annual ROSPA report	92.40
288	Broker Network, annual insurance from 01.08.14	479.00
289	Grasstex, grass cutting for burial ground and field, May – July	1598.40

b) The internal check of accounts for July and August 2014, by Mrs Grantham, was noted

46 Planning:

The following planning decisions were noted

To note the following planning decisions		EPC	CDC/SDNPA
14/01122/HOUS	Bellings Barn, convert garage to artist's studio	No Obj	Approved
14/01564/FUL	Buddington Farm, demolish 2 buildings, erect potato store	No Obj	Approved
14/02225/TPO	2 Hurst Park, crown lift 1 chestnut tree	No	Approved

		Obj	
14/02440/HOUS	2 Hurst Park, side & rear extensions	No Obj	Approved
14/02971/HOUS	Rivermead House, add roof lights to E elevation	No Obj	Approved
14/03261/TPO	1 Crossways, fell 1 tree	No Obj	Approved
14/03123/HOUS	6a Crossways, side & rear extensions + roof space	No Obj	Approved

47 Reports from the Panels

a) Playground: the revised planning panel to inspect the playground weekly on a rota basis.

b) Burial Ground: Discussion about renewing Grasstex contract for next year in light of several complaints received. As contract is tied in with Wheelbarrow Castle Field it was agreed to wait until future of field confirmed.

c) Footpaths: panel members have submitted their reports following recent inspection of paths.

d) Grants: Requests from CAB, Outset Youth Action, Kent, Surrey & Sussex Air Ambulance and Midhurst Methodist Church. Following discussion it was **proposed by Dr Goodall** to award a grant of £250 to Outset Youth Action. **Seconded by Dr Guyatt, majority in favour.** It was also **proposed by Dr Goodall** to award a grant of £100 to CAB. **Seconded by Mr Heustice, majority in favour.**

48 WSCC & Volunteering: following the suggestions presented to WSCC (Darren Rolfe) - Mrs Grantham agreed to liaise with him and find to some volunteers to initially work on the triangle of grass at the entrance to the Medical Centre. This to be followed up by further projects identified by the Parish Council.

49 Flooding/silting: a Newsletter produced by WSCC updating the progress made by the surface Water Management Consultant. Further discussions with WSCC, SDNPA and landowners, followed by public meeting in Autumn to discuss findings and seek feedback.

50 Wheelbarrow Castle Field: Some lease issues still unresolved. School has concerns about children's safety in car park. Meeting to be arranged with Mr Brown and School Head to discuss obstacles to granting of lease.

51 King Edward VII: Mr Heustice reported that work on the Listed Buildings is progressing and two developers have started on the new build properties. A further Liaison Group meeting is scheduled for next week. The Site Manager has been informed about the large amount of litter thrown from contractor's vehicles passing along Kings Drive.

Volunteers collected 6 sacks of rubbish recently.

52 Telephone Box (Dodsley Lane): The defibrillator has now been installed. Mr Galego will carry out regular checks on the equipment. Clerk to investigate cost of installing lighting in the kiosk.

53 Replacement Bus Shelter at Dodsley Lane/Hollist Lane junction: Mr Galego presented several suggestions for a new bus shelter. These dependent on grant from the WSCC Bus Shelter Scheme which Clerk will investigate.

54 Late Correspondence:

West Sussex Minerals Local Plan: Consultation. Mrs Macdonald-Lawson felt that although no proposed sites are in Easebourne the Parish Council should respond to the consultation because of the increased traffic implications for the area, scarring of local landscape etc. Clerk to write in response.

Bus shelter, Easebourne Lane, opposite Easebourne Street. This has been completely cleaned out by volunteer, Mrs Tina Lichfield. Clerk to write in appreciation.

The meeting closed at 9.55pm.

Next Parish Council meeting will be held on 12th November 2014 at 7.30pm.