

**Easebourne Parish Council**  
**Minutes for the Finance Committee held at 7.50 on Monday 8<sup>th</sup> January 2018**  
**in the Refectory (behind St Mary's Church, Easebourne)**

**Present:** T Baker (TB), J Hines (JH), J Galego (JG), D King (DK)

**In attendance:** M Noble (MN) observing, S Hurr (SH) Clerk to the Parish Council

- 1 Public Question Time:** No members of the public present
- 2 Apologies and Reasons for Absence:** No apologies, no absences
- 3 Declarations of Interest:** None
- 4 Minutes:** The minutes of the last meeting on 4<sup>th</sup> December 2017 were proposed as a correct record of the meeting by TB, seconded by JG, agreed by all present and signed by the Chairman DK.
- 5 Actions carried forward:** All completed.
- 6 Finance Report Review**

- a) Report on previous month spend, cash flow and spend approvals:

Clerk Salary (December)	Undisclosed	Approved
Clerk Home as Office (December)	£20.00	Approved
Clerk Pension (December)	Undisclosed	Approved
HMRC Payment (December)	Undisclosed	Approved
S Hurr (stationery)	£2.00	Approved
S Hurr (parking for meeting with Voluntary Action Arun & Chichester)	£1.60	Approved
S Hurr (travel for meeting Voluntary Action Arun & Chichester)	£2.70	Approved
S Hurr (stationery)	£3.00	Approved
Dodsley Lane Notice Board Supports Powder Coating (previously approved)	£150.00	Paid
St Mary's Refectory (Room Hire – 9/10/17, 6/11/17, 9/11/17, 14/11/17, 27/11/17)	£90.00	Approved
St Mary's Refectory (Room Hire – 4/12/17)	£20.00	Approved
Chairman's Honorarium	£50.00	Approved

**Action:** SH to complete Chairman's Honorarium on-line payment, DK to authorise payments

- b) Income review and opportunities (NHB, Grants, Events):

Boltini Trust Grant for Community Space	£10,000
CDC New Homes Bonus	£11,880

## 7 Forecast Spend

- a) Sub-committee/Working Parties forecasts (including RFF): RFF pending for Henley Phone Defibrillator purchase to be carried over to next meeting when quotation for electrical connection is available
- b) Review requests for grants/funding and actions:  
Samaritans request for funding to be considered at full Parish Council meeting (16<sup>th</sup> January 2018).

TB gave an update with regard to the application for funding from the Dexam Trust, which he will now handover to Councillor I Milne to carry forward.

**Action:** TB to handover Dexam Trust application for funding to IM.

SH explained the Parish Council has received a request from The Royal British Legion regarding sponsoring a 'Silent Soldier' display.

**Action:** SH will obtain further information regarding sponsoring a Silent Soldier for presenting to the full Parish Council for consideration given this will become a village asset and require placement

**8 Budget 2018/19:** DK explained the details of the proposed Parish Council 2018/19 budget.

**9 Proposals to Parish Council:** Approval of the proposed Parish Council 2018/19 budget.

**10 Next Meeting Date:** 8.00pm, Monday 5<sup>th</sup> February 2018

Meeting closed at 8.37pm

Signed by Finance Committee Chairman: .....Date: .....