

## EASEBOURNE PARISH COUNCIL

### Minutes of the Meeting held on Wednesday 9<sup>th</sup> September 2015 from 7:30pm to 9:55pm

**Present:** Cllr. T Baker <TB> Cllr. I Heustice (Vice-Chairman) <IH> Cllr. J Galego <JG> Cllr. H. Grantham <HG>

Cllr. A Guyatt <AG> Cllr. J Macdonald-Lawson (Chairwoman) <JML> Cllr. M Noble <MN> Cllr. J Philips <JP>

**In attendance:** (Locum Clerk) K. Bain *District Cllr* F Hobbs, *County Cllr* M. Brown, 3 members of the public.

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Jonathan Russell, Chief Executive of the Cowdray estate, addressed the Council and gave an overview of the Cowdray estate. He emphasised the importance of working with Easebourne Parish Council and the community in general. JML noted that one of the Council vacancies could be filled by a Cowdray representative; he agreed to look into this.

15/16

**38. Apologies for Absence:** Cllr. D Pack <DP>

**39. Declaration of Interests by Councillors relating to any of the Agenda items:** None

**40. To confirm the Minutes of the meeting held on 08/07/15:** Approved; proposed by IH, seconded by MN. The Clerk noted that Michael Rowland, the Emergency Planning Officer, at CDC would attend the next meeting.

**41. Appointment of new Clerk:**

It was proposed by AG and seconded by IH that K. Bain would remain as locum Clerk until 31.03.15 for 10 hours per week on SCP32; advertisements for a permanent Clerk will be agreed in January 2016. IH noted that he intends to resign from the Council at the end of the Council year - March 2016. JML noted that she would remain as Chair until the end of the Council year- March 2016. It was noted that Carole Moller would like to join the Council and if agreed she would be co-opted in November.

**42. Report from County Councillor – M. Brown-MB**

- ~ He praised the social workers who had been involved with the Shoreham air crash and outlined the responsibilities of the coroner service for general information.
- ~ The A27 had been closed for several days and a large proportion of the fire service had been involved in the accident clear-up, but he noted that West Sussex residents had not suffered any reduction in their access to emergency services as neighbouring counties had provided extra support as needed.
- ~ Noted that although very successful, the petition had not had quite enough signatures to ensure implementation, but the petition leader would be allowed to speak at the next CLC to put the case forward; he promised support for Easebourne, but noted that as the Chair of the CLC he would need to be objective, but there might just not be enough funding at present to guarantee additional the pelican crossing by the school, within the SSZ zone.
- ~ He suggested that if funding could be sourced from elsewhere this might help progress the scheme, but that the police often raised objections as they considered some TROs unenforceable.
- ~ FH noted that he had spoken with MB about the SSZ and petition as the number of signatures highlighted the importance of the matter to members of the community.

**43. Report from District Councillor- F. Hobbs- FH**

- ~ A ward walk had been carried out with officers from CDC; it was the first time this had taken place and was a very useful event.
- ~ He noted that the shop is an important community asset and should be encouraged to make use of available grants.
- ~ Rotherfield application – there is no news of any decision, but if granted some traffic measures would need to be put into place at the junction.
- ~ Local Plan – now approved; only 435 houses per annum would be required in the District.
- ~ Council Tax rate – frozen at the moment.
- ~ Cuts were continuing at CDC, but delivery of frontline services remained efficient.
- ~ Dog fouling- JML noted that it is particularly bad on the footpath by Wheelbarrow Castle field.

43. Contd.

TB noted that the cost of bin installation and emptying were prohibitive. Council agreed that better signs would be sourced and put up in worst areas. **ACTION: CLERK**

**44. Report from Highways and Flooding Panel:** MN reported that he had met with Joel Sykes of the WSCC Highways department and looked at a number of issues in the Parish; Joel had said that there could be no increase on permanent signage on the A286, but that more temporary signs would be put up.

Village gates – Joel had explained that this was a relatively simple process, but an alternative site or material would need to be considered as wooden gates had to be placed at least 30m inside a speed limit change. If the gates were plastic, there were no such restrictions. The cost of gates is in the region of £2-2.5k.

Speedwatch- MN noted that it had taken a long time, but 2 sites on the A286 had been agreed and a plan to train volunteers could now be put into place. AG offered to help with the scheme. **ACTION: MN.**

IH noted that City & Country had now agreed to sponsor 2 speed related TRO's in the area; MN noted that there were 3 possible needs; the A272, Hollist Lane or the SSZ.

**45. Shiny fence at Dodsley Grove:** Mr & Mrs Letley attended to raise the issue of the shiny chain link fence and bad sightlines at the junction of High Path and Dodsley Grove; it was agreed that this turning is particularly dangerous and Highways will be informed. Council will investigate the cost of a mirror, although noted that if the Rotherfield application is approved, this would result in changes to that piece of road. It was noted that there are speed signs in situ, but they are not slowing traffic.

**46. Bench at crossroads:** This is now done.

**47. Finance:**

a)

<u>Payments made: TO</u>	<u>DETAIL</u>	<u>£</u>	<u>CHQ NO/TYPE</u>
SSALC	SSALC 15-16 Subs (NALC & SSALC)	517.78	335
R. Follett	Final website payment & annual sub	650.00	336
Cowdray	hall room hire	40.00	337
Came & Co	Insurance 15-16	493.37	338
Rospa playsafety	Annual playground inspection	92.40	339
S. Coulter)	Clerk's salary & expenses (1-31 July 15	392.47	340
MadHurst	Grant	250.00	341
Roly Page	Playground fence repairs	94.00	342
Grasstex	Grass cutting	1104.00	343
Petty cash	Petty cash	40.30	344
S. Coulter	Clerk's final salary & expenses (31 Jul-05 Aug 15)	152.81	345
K. Bain	Locum clerk 5/8/15-19/8/15	400.00	346

47b)

<u>Payments due: TO</u>	<u>DETAIL</u>	<u>£</u>	<u>CHQ NO/TYPE</u>
K. Bain	Locum clerk 19/8/15-10/9/15)	600	347
Cowdray	Recreation ground rent 29/9/15-24/3/16 inv no: RN07307	87.50	348

47c)

<u>Receipts: FROM</u>	<u>DETAIL</u>	<u>£</u>
HMRC	VAT reclaim	734.66

**47 d)** To note the internal check of accounts for July & August 2015 and June 2015: The Clerk noted that an official statement had not been received recently, but JML had confirmed the balances at 27/8/15 as:

Barclays community Current Acc no: 93577473:£10427.85/ Barclays savings Acc no: 83645983 £12902.97
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A full account sheet will be provided for the November meeting

A letter was signed to change the correspondence address to K. Bain.

**48. Reports from the Panels**

a) **Burial ground:** The grass needs cutting and the trees, particularly in the south corner need some work. JML suggested putting a notice into the United magazine asking for volunteers to help with a maintenance day in the burial; ground. DP will be asked to contact Darren Rolfe regarding the treework. **ACTION JML/DP**  
The Clerk suggested using the Midhurst Town Council Topple Tester; this might be considered.

b) **Finance/Grants:** TB had circulated a report on the precept it was agreed that in order to fulfil the desired projects, a precept increase should be considered; a Finance Group meeting will be arranged to discuss this for presentation to Council with a draft budget in November.

c) **Volunteering; footpaths/ inspectors:** No report

d) **Wheelbarrow Castle Field:** HG reported that there was still no progress.

**49. Broadband Coverage Update:** No update received.

**50. New Homes Bonus – Update:** IH reported that he had been in touch with Shona Turner at CDC who had stated that it was disappointing that the issue of the lease on the Wheelbarrow Castle field had not been resolved. This implied that the lack of ownership might have a negative impact on the new homes bonus application for fencing. It was agreed that she would be contacted to discuss using whether any funding awarded could be used for different project(s).  
**ACTION: IH**

**51. King Edward VII – Update:** No update to report

**52. Playground Rota\_** This is working fine at the moment.

**53. Website –** This is now up and running; the Clerk now has access to the website and can do basic updating, R. Follett will be asked to help as needed.

**54. Correspondence and notices received since the last meeting**

FROM	DETAIL	ACTION
Parishioner	Notification that streetlight 8 not working	Reported to WSCC Streetlighting job ref: 304954
Parishioner	Notification of overgrown hedge on Dodsley Lane	Cowdray estate asked to cut back – discussion & follow up
	Shiny fence	As per item 43
SDNPA	Local plan consultation- preferred options & CiL	No comment made.-Deadline 28/10/15
MADHURST	Thank you letter for grant	Noted/file
SDNPA	July highlights	Circulated by email
CAB Chichester	Grant request	To be considered in November
Rospa Playsafety	Playground inspection report 2015	JML noted that the inspector has confirmed that in light of the possible new venue at Wheelbarrow, that no action is necessary for 6 months.

Invitation:

FROM	DETAIL /DATE/TIME/VENUE	ATTENDEE(S)
CDC	Meeting for representatives of Parishes- 30/09/15 18:00 @ CDC	-IH & 1 other will attend.

**55. Planning:**

a) To agree the comments for the following planning applications:

APP NO	PROPERTY	DETAIL	PC COMMENT
SDNP/15/04109/HOUS	Budgenor Cottage A286 Hollist Lane to Winters Lane Easebourne	Removal of conservatory construction of replacement habitable room.	No Objection
SDNP/15/04046/FUL	Rooks Yard Dodsley Ln.	Retrospective change of use from a joiners workshop B1 to an outside catering food preparation business B2.	No Objection
SDNP/15/04288/LIS	64 King Edward VII Apartments Kings Drive	Amendment to previously approved internal layout.	No Objection

The comments above were agreed; the Clerk will submit these to the SDNPA. **ACTION: CLERK**

b) Planning decision received

APP NO	PROPERTY	DETAIL	PC COMMENT/ DECISION
SDNP/15/03805/TCA	5 Parkway	Proposal: Notification of intention to fell 2no. Magnolia trees (T1 & T2).	No Objection/Raise No Objection

**The next Council Meeting will be held on Wednesday 11th November @7:30pm in Cowdray Hall.**

**SIGNED:**.....

**DATE:**.....